

SANCREED PARISH COUNCIL

**MINUTES FULL COUNCIL MEETING OF
SANCREED PARISH COUNCIL AT SANCREED VILLAGE HALL
TUESDAY 20 MAY 2025 AT 7.00 PM**

Contact the Clerk regarding
any item in these Minutes:
Parish Clerk & RFO
Victoria Burton-Davey
clerk@sancreed-pc.gov.uk

Press & Public were invited to attend the above meeting. The Meeting started@19:00		
REF.	DESCRIPTION	ACTION
25-05/1	ELECTION OF CHAIR a) SanPC Elected Cllr Hawkins to the role of Chair Proposed: Cllr James Seconded: Cllr Haigh AIF (All Rest In Favour): YES b) The Meeting NOTED the signing of Declaration of Acceptance of Office witnessed by the Clerk c) The Chair welcomed attendees	
25-05/2	PERSONS PRESENT: Cllr Hawkins (Chair); Cllrs Cock, Freeman, Goodman, Haigh, James, and Nicholls. CLERK: Victoria Burton-Davey ALSO PRESENT: Cornwall Councillor Brian Clemens joined the meeting at 19:39 APOLOGIES: Cllr Bottrell – work commitments PUBLIC ATTENDEES: 0	
25-05/3	ELECTION OF VICE CHAIR a) SanPC Elected Cllr Haigh to the role of Vice Chair Proposed: Cllr James Seconded: Cllr Goodman AIF: YES b) The Meeting NOTED the signing of Declaration of Acceptance of Office witnessed by the Clerk	
25-05/4	MEMBERS DECLARATIONS The Meeting NOTED the signing of Councillor Declarations of Acceptance of Office witnessed by the Clerk The Meeting NOTED the signing of the Councillor Statements of Assurance and Councillor Communications Agreements a. Pecuniary/Registrable Declarations of Interests – Cllr James 25-05/9 and 25-05/11 b. Non-Registrable Interests – Cllr Goodman for item 25-05/11 c. Declaration of Gifts – none SanPC RESOLVED to grant a requests for Dispensation in line with the Councillor Code of Conduct 2021 to Cllr Goodman to speak but not vote at item 25-05/11	
25-05/5	PORTFOLIO HOLDERS 2025/26 The meeting discussed and confirmed Portfolio Holders for 2025/26	CLERK
25-05/6	PUBLIC FORUM No public attendees	
25-05/7	APPROVAL OF MINUTES The Meeting RESOLVED that the Minutes of the Full Council Meeting (FCM) of Sancreed Parish Council (SanPC) held on 15 April 2025 having been previously circulated be taken as read, APPROVED , and signed. Proposed: Cllr Haigh Seconded: Cllr Cock AIF: YES	CLERK

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	The Meeting NOTED a typo correction in the online Minutes where the cost of refurbishing and reinstalling the Drift Fingerpost had been listed as '£1,1706.40' rather than the correct figure of £1,706.40.	
25-05/8	MATTERS ARISING No matters arising from the accepted Minutes	
25-05/9 WJ left the meeting @19:39	NEW PLANNING APPLICATIONS PA25/03061 Proposal: Reserved Matters application for (access, appearance, landscaping, layout and scale) details following outline consent PA20/06302 dated 21/10/2020 for up to two dwellings without compliance with condition 1 of decision PA23/02931 dated 21.06.2023 without compliance with condition 1 of decision notice PA24/00199 dated 02.04.2024 without compliance with condition 1 of PA24/05207 dated 12.09.2024 Location: Land South Of Boskydu Sancreed Penzance Cornwall Members considered and discussed the application. SanPC RESOLVED to SUPPORT PA25/03061 Proposed: Cllr Hawkins Seconded: Cllr Haigh AIF: YES	CLERK
25-05/10	PLANNING DECISIONS were NOTED	
	APPEAL: PA23/08823 Proposal: To gain safe/usable exit/entry to fields by large agricultural machinery at present having to go into the village to turn around which is not safe. This will also be a safer access to the fields for all other smaller vehicles. Location: Land South Of School House Sancreed Road Sancreed Cornwall TR20 8QS DECISION: Refused 22/04/2025	
	APPEAL: PA24/00432 Proposal: Erection of livestock building Location: Land At Trannack Mill Farm Sancreed Penzance Cornwall TR20 8QW DECISION: Dismissed 05/03/2025	
	PA25/01890 Proposal: Proposed extension to existing garage to form potting shed and garden equipment store Location: Codna Coath Sancreed Penzance Cornwall TR20 8RL DECISION: Approved with conditions 01/05/2025	
	PA25/02855 Location: Mys Hedra Farm St Buryan Penzance Cornwall TR19 6EJ Proposal: Prior notification for proposed temporary recreational campsite (60 days) DECISION Closed - advice given 30/04/2025	
	PA25/02040 Location: Ennestreven Farm Trannack Road Sancreed Penzance Cornwall TR20 8QW Proposal Submission of details to discharge conditions 4, 5, 6 and 7 of decision notice PA23/07957 dated 13.12.2023. DECISION: S52/S106 and discharge of condition apps 6/05/2025	

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	PA25/00621 Proposal: Certificate of lawfulness for existing extension of a barn conversion and conversion of ancillary outbuilding Location: Chiverton Tregonebris Lane Sancreed Penzance Cornwall TR20 8QS DECISION: Granted 15/05/2025	
25-05/11	Other Planning Matters including late applications and decisions	
WJ re-joined the meeting @19:50	PA25/01207 Proposal: Erection of training building, agricultural buildings, polytunnels and W.C / shower block. Extension to existing agricultural shed to provide training area and associated landscaping. Location: Hillside Farm Grumbla Sancreed Penzance Members considered and discussed the application at length and in detail. SanPC RESOLVED to OBJECT to PA25/01207 on the grounds that: *The proposed development would be building in open countryside in an area of designated National Landscapes and adjacent to a Nature Reserve. *The proposal would be setting a precedent for a large scale impact business to be established in open countryside designated as National Landscapes. *The proposed buildings are scattered throughout the site causing even more of a negative impact. *Increased traffic would be detrimental to the National Landscapes designation and Nature Reserve. Councillors have been told by residents that they are concerned about increased traffic which would be associated with the proposal. *There is inaccurate information on the application: the plans appear inaccurate and do not include measurements to give a clear picture of scale. *The environmental Impact Report Associated with the application is from 2021 and clearly not for this application. *There are assumptions made in the supporting evidence that local people have no issue with the proposed development: this is not the experience of Councillors. *Two of the supporting statements are from people in Devon and one from the business partner of the applicant (CREST). *There is no disability access except to the proposed toilet. *There are concerns about waste and foul water management. There have been a series of incrementally more invasive planning applications for this sensitive site: large agricultural building (not built or used to farm/manage this land); polytunnels for a market garden (not established); stables to house horses to farm the land (not built/used to manage the land). In addition there were two mobile homes situated on site without planning permission (one remains) which the council has been informed may have also been used as summer residencies. Added to all this the proposal that one could teach regenerative farming on a 5 hectare site would appear non-viable. Proposed: Cllr Hawkins Seconded: Cllr Haigh AIF: YES	CLERK

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25-05/18	FINANCE a) The Meeting RECEIVED and NOTED the Bank Reconciliations as at the 30 April 2025 b) The Meeting RECEIVED and RESOLVED to APPROVE the May 2025 payment schedule Proposed: Cllr Haigh Seconded: Cllr Freeman Rest In Favour: YES c) RFO report: Actioned April Payment Schedule April Payment Schedule posted to website Accounts Summary 2024-25 posted to website Budget 2025-26 update posted to website CIL reports sent to CC Total Receipts for April 2025: £11,973.64 Total Expenditure for April 2025: £1,372.99 The financial documents below had been circulated with the Agenda. i. SanPC RESOLVED to ACCEPT the Internal Audit Report 2024-25 Proposed: Cllr James Seconded: Cllr Freeman Rest In Favour: YES ii. SanPC RESOLVED to ACCEPT the AGAR Annual Governance Statement 2024-25 Proposed: Cllr Haigh Seconded: Cllr James Rest In Favour: YES iii. SanPC RESOLVED to ACCEPT the AGAR Annual Accounting Statement 2024-25 Proposed: Cllr James Seconded: Cllr Nicholls Rest In Favour: YES iv. The Meeting AGREED that there were No Conflicts of Interest with BDO LLP. The Chair and Clerk signed to confirm. v. The Meeting AGREED the Dates for Exercise of Public Rights 2024-25 would be 16 June 2025 to 25 July 2025 inclusive. vi. SanPC RESOLVED that Cllr Nicholls would be added as a bank signatory Proposed: Cllr James Seconded: Cllr Haigh Rest In Favour: YES d) Grants/Funding – none this month	CLERK/ Bnk Sigs CLERK CLERK CLERK CLERK CLERK/ Bnk Sigs
25-05/19	Clerk's Report and Correspondence a) Clerk report: Posted March Minutes to website/noticeboard Drafted FCM Minutes 04-2025 and Agendas ACM and APM 05-2025 Sent play park checklist to AN Planning comments in to CC SNAG Report 03-2025 to web Adopted Policies to website b) Correspondence received: An email had been received from someone who wanted to find out more about being a Councillor.	

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	An email was received from an unidentified person asking for items to be added to the agenda and if the Fingerpost refurbishment cost Minuted was correct. c) The Meeting AGREED the Clerk would take some annual leave from 4 to 9 June 2025 and 11 to 13 June inclusive.	
25-05/20	Training and Meetings Attended The Chair had attended the recent CAP Police Liaison meeting which had not been well attended, so business was deferred. It was NOTED that there was an increased Police presence in Penzance.	
25-05/21	Diary Dates: Meeting dates to be confirmed: a) FCM 17 June 2025	
25-05/22	OPEN SESSION ENDED@20:28	
25-05/23	EXCLUSION OF THE PRESS AND PUBLIC The Meeting RESOLVED that in accordance with s.1(2) of the Public Bodies (Admission to Meetings) Act 1960, the Press and Public be excluded from the meeting during the consideration of the following business owing to the confidential nature of that business. Proposed: Cllr Haigh Seconded: Cllr Nicholls Rest In Favour: YES	
	a) Acquisition of Land at Drift – the Clerk, Chair, and Vice-Chair were scheduled to meet online with CC officers to clear up outstanding questions regarding the land at Drift. They would arrange a site meeting after this.	CHAIR/ VICE/ CLERK
25-05/24	MEETING CLOSED@20:31	

Signed: Chair of Meeting



17/06/2025