

SANCREED PARISH COUNCIL

**MINUTES FULL COUNCIL MEETING OF
SANCREED PARISH COUNCIL AT MARY WILLIAMS MEMORIAL HALL
TUESDAY 18 MARCH 2025 AT 7.00 PM**

Contact the Clerk regarding
any item in these Minutes:
Parish Clerk & RFO
Victoria Burton-Davey
clerk@sancreed-pc.gov.uk

Press & Public were invited to attend the above meeting.		
WELCOME: The Chair welcomed Councillors and public attendees to the Meeting which started @19:00		
REF.	DESCRIPTION	ACTION
25-03/1	PERSONS PRESENT: Cllr Hawkins (Chair); Cllr Haigh (Vice Chair); Cllrs Bottrell, Cock, Freeman, Goodman, Harvey, James, Nicholls, and Nicholson CLERK: Victoria Burton-Davey ALSO PRESENT: Cornwall Cllr Brian Clemens PUBLIC ATTENDEES: 1	
25-03/2	MEMBERS DECLARATIONS No declarations	
25-03/3	PUBLIC FORUM Nobody chose to speak	
25-03/4	APPROVAL OF MINUTES The Meeting RESOLVED that the Minutes of the Full Council Meeting (FCM) of Sancreed Parish Council (SanPC) held on 18 February 2025 having been previously circulated be taken as read, APPROVED , and signed. Proposed: Cllr Cock Seconded: Cllr Bottrell Abstained: Cllrs Haigh, Harvey, James, and Nicholls not present at the Meeting above All Rest In Favour (AIF): YES	CLERK
25-03/5	MATTERS ARISING None not included below	
25-03/6	CORNWALL COUNCILLOR'S REPORT The monthly Cornwall Council (CC) Report from Councillor Brian Clemens: he wished those standing at the elections every success and thanked those standing down for their contributions over the last four years and wished all the best in the future. He had been privileged to represent the ward over the last four years and would be standing again but acknowledged the lack of certainty and never took anything for granted. He thanked the Council for their open and honest debates, and for the questions raised. At the upcoming CAP meeting on the 2 nd April there would be a focus on health and social wellbeing. There would be no teams link as it would be a face to face meeting. Following the release of the new bus timetable: there was little if any change to the village service, but the coaster route had been re-arranged and with no open top busses. Community busses were discussed. The National Insurance would be a significant cost for CC, and would affect many services. Cllr Clemens was asked about the £1.3 billion black hole in the CC budget. The financial situation of several Councils Nationally was discussed, to give context to the CC deficit. There would be a 4.99% Council Rise.	
25-03/7	NEW PLANNING APPLICATIONS None at time of published Agenda	
25-03/8	PLANNING DECISIONS None at time of published Agenda	
25-03/9	Other Planning Matters PA25/00631 Proposal: We are seeking permission to fell three Monterey Cypress trees identified as T1, T2, T3 on the sketch plan which are within the area marked G2 on the Tree Preservation Order P/12/10 TPO2. Location: Burra Wallah Sancreed Penzance Cornwall TR20 8QT DECISION: Approved with Conditions 13/03/2025	

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25-03/10	Amenities a) Playground I. The March Maintenance Check list was handed to the Clerk. Cllr Goodman to make the April checks. II. Swings remedial work was in process. A working party to prepare the swings for painting was discussed. Details of paint and other materials to be sent to the Clerk to order. b) Sign on road at Drift: the Clerk had received a quote from the fabricators for repair, replacement of the Sancreed finger, and re-installation coming to £1,706.40 SanPC RESOLVED to commission the work. This DELEGATED to the Clerk, Chair and Vice Chair Proposed: Cllr Hawkins Seconded: Cllr Haigh AIF: YES c) Drift Reservoir Car Park: SanPC was waiting for the searches to be come in the post. Cllr Goodman had been in discussion with South West rivers Trust regarding a cutting/maintenance schedule for the grassed area adjacent. d) The Noticeboard refurbishments were now completed. The Council thanked Cllr Bottrell for all his work on them. e) The Phone Box at Sancreed was listed to be decommissioned. SanPC AGREED to make a representation to BT/CC to maintain it due to poor mobile phone coverage in the village, and in particular at the Village Hall. f) The Newbridge Defibrillator was in need of an upgrade. The Chair had shared information which might allow residents to obtain a free defibrillator. Cllrs Freeman and Cock to ensure it was forwarded to the correct persons. It was NOTED that the Village Hall held a small amount if monies for the maintenance of the defibrillator once a new one was sourced. The bench for Drift had been received. Cllrs were in process of organizing installation. Clerk to ask contractor to cut drift Car Park.	KG PN/KG/ JB/DH CLERK CLERK/ MHk/ DH KG CLERK SF/LC MHk/ PN/ CLERK
25-03/11	Communications & Outreach a) An information update about improved Cyber Security for .gov.uk websites was received. Information about the BBC Cornwall Make a Difference Awards had been shared on social media. Recruitment posters had been made and published on the website and social media, as well as on the noticeboard. It was NOTED that on the 5 April 2025 there would be a Sea Shanty evening at the Village Hall. Details had been shred via social media.	
25-03/12	Environment a) Sancreed Nature Action Group would be holding a talk the following Monday 24 March 2025 at the Village Hal to share information about easy ways to help increase biodiversity in the Parish. Two pollinator friendly planters had been installed in Newbridge, and one large one was commissioned for Drift. A resident was commended for their work improving the bus stop 'garden'. SPNAG had met with LiveWest contractors to discuss the management of the Green at Sancreed. Several quotes were in process. Residents would be consulted when they were prepared. It was hoped to preserve the wildflowers and that a plan which would propagate them might be put in place.	SPNAG

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25-03/13	Highways Abandoned cars/vehicles that were untaxed and did not have MOTs at Drift reservoir had been reported to the Police.	
25-03/14	Public Rights of Way (PRoW) WG Penwith Landscape Recovery had emailed regarding identifying opportunities for new access - new routes, joining up, circular walks, targeting specific user groups, and access to heritage sites. A Circular bridleway was being explored by a resident. Cllr Nicholson to pass on the possibility of assistance in this from Penwith Landscape Recovery team. The public attendee let the Council know that he had a detailed footpath report to which he would forward to the Clerk.	PN PM
25-03/15	Policy Reviews & Governance a) Statement of Internal Controls b) Disciplinary Policy c) Greivance Policy d) Staffing Committee TOR SanPC RESOLVED to ADOPT the four policies above Proposed: Cllr Cock Seconded: Cllr Hawkins AIF: YES e) SanPC NOTED that The Notice of Election 2025 had been published on the Parish Noticeboards, website, and social media by 14 th March 2025.	CLERK
25-03/16	FINANCE a) The Meeting RECEIVED and NOTED the Bank Reconciliations as at the 28 February 2025 b) The Meeting RECEIVED and RESOLVED to APPROVE the March 2025 payment schedule Proposed: Cllr Haigh Seconded: Cllr James AIF: YES c) RFO report: February Payment Schedule to web Actioned February Payment Schedule Total Receipts for February 2025: £14.22 Total Expenditure for February 2025: £7,218.64 d) Grants/Funding: nine this month	BnkSigs /CLERK
25-03/17	Clerk's Report and Correspondence a) Clerk report: Posted January Minutes to website/noticeboard Followed up on fingerpost repairs again Planning comments to CC Draft FCM Minutes 02-2025 and Agenda 03-2025 Return signed LMP agreement to CC Adopted policies posted to website Circulated Election 2025 deadlines Sent signed Heads of Terms to CC b) Correspondence: Replied to Marazion Town Council Sent letter about 2nd homes tax to CC via Clemo	

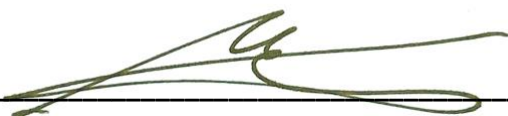
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25-03/18	Training and Meetings Attended None this month	
25-03/19	Diary Dates: Meeting dates to be confirmed: a) FCM 15 April 2025 at Mary Williams Memorial Hall b) Penwith CAP 2 April 2025	
25-03/20	OPEN SESSION ENDED@19:58	
25-03/21	EXCLUSION OF THE PRESS AND PUBLIC The Meeting RESOLVED that in accordance with s.1(2) of the Public Bodies (Admission to Meetings) Act 1960, the Press and Public be excluded from the meeting during the consideration of the following business owing to the confidential nature of that business. Proposed: Cllr James Seconded: Cllr Haigh AIF: YES	
	a) Acquisition of Land at Drift: the vehicular and pedestrian access was discussed. It was AGREED to check: • A clear legal situation was in place • The Title Deed for the access would be in the Council's name • That the Clerk, Chair, and Vice would meet online with CC representatives • That the Clerk, Chair, and Vice would arrange a site meeting with CC and the resident to ensure understanding of the needs • Cllr Haigh would confirm funding of the acquisition at the next FCM	CHAIR/ VICE/ CLERK
25-03/22	MEETING CLOSED@20:07	

Signed: Chair of Meeting



15/04/2025