

Sancreed Parish Council – Ordinary Meeting

Venue: Mary Williams Memorial Hall, Sancreed, Penzance TR20 8QS

Date: Tuesday 21st March at 7.00 pm

Minutes

Present

Councillors: Stuart Thomas (Chairman), Kate Goodman, Michael Harvey, Mark Hawkins, William James and Paul Nicholson.

Others: Cassandra Crisp (Clerk) and one member of the public.

Chairman's Welcome

Stuart Thomas welcomed everyone to the meeting.

Apologies

David Haigh, Ivor James and Peter James – all due to ill health - accepted.

James Bottrell - absent without notification.

Minutes

It was resolved that the minutes of the Sancreed Parish Council meeting held on 14th February 2023 having been previously circulated, should be signed as a true and correct record.

Declarations of Interest

None.

Public Participation

A member of the public gave a brief overview of a planning application that they intend to submit in due course.

Chairman's Comments

None.

Councillors Comments

A councillor asked that when a grass cutting contractor is appointed could we ask them to cut the Glebe quite soon as the grass is already quite long.

Cornwall Councillors Comments

None.

Clerk's Comments

The Clerk reported that:

- Apologies - going forward councillor reason for absence and absence without notification would be recorded on the minutes.
- Playpark inspection form – has ordered a bespoke park safety checklist for £30 (within delegation of authority).
- Website – a letter of agreement in relation to the prior agreement to create a new website has been received. It was resolved that the letter be signed by the Clerk.

Action points from previous meetings (if not covered elsewhere in Agenda)

- Jubilee trees - replacement of two trees. **Action: Paul Nicholson to purchase and plant trees.**
- Jubilee plaques – instalment of signs. **Action: Paul Nicholson to install accordingly.**
- Newbridge – bench – replacement of previously removed bench has been completed.

New Items for the Agenda

Coronation – it was resolved to:

- Apply for a community chest grant of £1,000 (Action: the Clerk).
- Support any Sancreed Village Hall celebration with upto £200 of parish funds.
- Purchase playground equipment using the following funding:
 - £,1300 – Parish funds
 - £1,000 – Community chest funding (if successful)
 - £717.50 – CIL funding (EMR)

Footpaths and Highways

- Footpaths committee:
 - Fingerpost on 117/30/1 has been replaced
 - Path 117/16/2 towards 117/16/4 has been trimmed
- LMP appointment of contractor – Pip Morse has confirmed his acceptance.
- Grass cutting contractor – it was resolved to reappoint Pip Morse.

- Faulty Newbridge VAS – it was agreed that Mark Hawkins would collect the VAS from Newbridge.
- Drift – proposed white edge line near new pavement – following feedback from Rupert Spencer at Highways (circulated in advance of the meeting) it was agreed not to pursue the matter at this time.

Planning

Applications:

- None.

Decisions:

- PA21/02448 - Approved - Old Drift Garage A30 Between Drift Crossroads And Penvale House Lower Drift Buryas Bridge TR19 6AA - Outline application for the construction of up to 4 dwellings (all matters reserved), following the demolition of the existing garage - noted
- PA22/10940 - Decided not to make a TPO (TCA apps) - Sancreed House Sancreed Road Sancreed Penzance Cornwall TR20 8QS - Works to trees within a conservation area - felling of Lime tree - noted

Planning applications received after last meeting but responded to prior this meeting:

- None.

Any other matters concerning planning in the parish

- None.

Policies and Procedures

None.

Finance

Payments of accounts:

- Annual allowance (Clerk) – C Crisp - £100.00
- VAT to be repaid to Sancreed Village Hall – it was resolved that the Clerk should determine whether there was VAT to be repaid to Sancreed Village Hall and if it was then to arrange payment.

Standing orders:

- Salary (Clerk) – C Crisp - £323.20 – agreed

Payments received:

- VAT reclaim for 22/23 – HMRC - £683.22 – received 6th March 2023

Other finance matters:

- Internal Auditor – Karen Churchward – it was resolved to reappoint Karen Churchward
- Playpark inspection form – the safety checklist spend of £30 as agreed earlier in the meeting was confirmed.
- Coronation – the funds agreed earlier in the meeting were confirmed:
 - Apply for a community chest grant of £1,000
 - Support any Sancreed Village Hall celebration with upto £200 of parish funds.
 - Purchase playground equipment using the following funding:
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Risk assessments / inspections

Location	Asset	Last inspection date	Inspected by	Observations	Outstanding actions
Sancreed	The Glebe - includes; seat, goalposts & poo bin	14/02/23	William James	Gate, Swings and grass	From ROSPA inspection May 22 – Swings From Feb 23 inspection - None
Sancreed	Bus shelter	17/01/23	Stuart Thomas	In good order / nothing of concern	None
Sancreed	Noticeboard	17/01/23	Stuart Thomas	In good order / nothing of concern	None
Sancreed	Seats - by the Church (two of)	17/01/23	Stuart Thomas	In good order / nothing of concern	None
Drift	Car park	14/03/23	Mark Hawkins	Building rubble has been left in the car park	William James to remove ASAP
Drift	Noticeboard	17/01/23	Mark Hawkins	Perspex is becoming cloudy and may need replacing soon.	None
Drift	Seat	17/01/23	Mark Hawkins	In good order / nothing of concern	None
Newbridge	Noticeboard	17/01/23	Peter James	In good order / nothing of concern	None

Newbridge	Seat	17/01/23	Peter James	In good order / nothing of concern	None
Newbridge	VAS 1	17/01/23	Peter James	In good order / nothing of concern	None
Newbridge	VAS2				

External Meetings

Reports from external meetings attended:

- West Penwith Community Network Panel – Thursday 16th March 2023 @ 19:00 – last meeting in the ‘old’ format – levelling up funding was discussed.
- Police Liaison Meeting - 28th February 2023 @ 19:00 – on Teams – not attended

Details of upcoming external meetings:

- Local Council Planning Training: Climate Emergency DPD policies and planning processes = Wed 22 Mar 2023 15:30 – 17:00 – on Teams – will be attended by Kate Goodman
- 20 is plenty roll out - Mon 24 Apr 2023 10am – 1pm – on Microsoft Teams
- 20 is plenty roll out - Tue 2 May 2023 10am – 1pm – on Microsoft Teams
- Police Liaison Meeting – Tuesday 23rd May at 19:00-20:30 on Teams
- Police Liaison Meeting – Tuesday 29th August at 19:00-20:30 on Teams
- Police Liaison Meeting – Tuesday 28th November at 19:00-20:30 on Teams

Items for next meeting agenda

- Website - update
- Coronation event - update

Next meeting

Ordinary meeting on Tuesday 18th April at 7.00pm in the Mary Williams Memorial Hall.

There being no further business the Chairman closed the meeting at 8.13pm.


Chairman

18th April 2023