

SANCREED PARISH COUNCIL

MINUTES FULL COUNCIL MEETING OF
SANCREED PARISH COUNCIL AT THE MARY WILLIAMS
MEMORIAL HALL TUESDAY 19th MARCH 2024 AT 7.00 PM

Contact the Clerk regarding
any item in these Minutes:
Parish Clerk & RFO
Victoria Burton-Davey

clerk@sancreedparishcouncil.org

SanPC Press & Public were invited to attend the above meeting.		
WELCOME: The Chair welcomed Councillors and public attendees. The Meeting commenced @19:00		
REF.	DESCRIPTION	
24-03/1	PERSONS PRESENT: Cllr Hawkins (Chair); Cllr W James (Vice Chair); Cllrs Bottrell, Goodman, Freeman, Haigh, Harvey, P James, Nicholls, and Nicholson CLERK: SanPC RESOLVED that Cllr Alison Nicholls would be Acting Clerk and take the Minutes for the meeting. Proposed: Cllr Nicholson Seconded: Cllr Goodman All In Favour (AIF): YES ALSO PRESENT: Cornwall Cllr Brian Clemens APOLOGIES: Victoria Burton-Davey - sickness PUBLIC ATTENDEES: 5	
24-03/2	MEMBERS DECLARATIONS To RECEIVE any Declarations of Interest from Members: a. Pecuniary/Registrable Declarations of Interests Cllr W James for Agenda item 24-03/9 late application PA24/01551 and the 5 Day Protocol below. b. Non-Registrable Interests c. Declaration of Gifts No other Interests were declared	
24-03/3	PUBLIC FORUM Speaker 1: Spoke in support of PA24/01551. Speaker 2: Introduced themselves as new residents to the Parish and shared that they would be putting a planning application in soon.	
24-03/4	APPROVAL OF MINUTES Members RESOLVED that the Minutes of the full Council Meeting (FCM) of Sancreed Parish Council (SPC) held on 20th February 2023 having been previously circulated be taken as read, APPROVED, and signed. Proposed: Cllr Nicholson Seconded: Cllr Goodman AIF: YES	
24-03/5	MATTERS ARISING To NOTE any matters arising from the accepted Minutes	
24-03/6	CORNWALL COUNCILLOR'S REPORT The monthly Cornwall Councillor's Report from Councillor Brian Clemens: the youth council elections had taken place for Cornish students and there was a record turnout of over 10,000 votes cast across 15 education settings. Two students from Cape Cornwall Academy were now sitting on the youth Council. He thanked the officers who had worked counting the votes most of the weekend (something they did at no cost to the Council or the Taxpayer) such was their	

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	commitment to the youth of Cornwall. He also thanked the senior officers at the Council for their continued support and the fact that they were prepared to see that the event and the elections themselves mirrored exactly how general election would be conducted. At NOSC on Thursday 7th of March we received a report from the Chief Fire Officer and her team following a deferral requested by the committee in light of the amount of work that the latest inspection by HMI had identified as needing improvement. Many issues raised had been addressed, mostly minor issues although of course no less important. He had been informed of improvements to the communications for the stations, although there are some minor issues to address which were being dealt with at pace mainly around the new and secure system rollout. An update of the vehicle stock and some new innovative solutions within the fleet was planned. The IT at all stations has been updated and had made a significant improvement in the day to day running of stations. He was pleased that the investment needed had been possible with the release of funds. There was still much to do around recruitment and retention of staff but steps had been taken to make improvements. There were changes to planning following the recent white paper issued by the Government and Cllr Clemens urged Members to attend any meetings or training advertised.	
24-03/7	NEW PLANNING APPLICATIONS	
	None at time of published Agenda	
24-03/8	PLANNING DECISIONS were Noted	
	PA23/09918 Proposal: Prior notification of proposed development by telecommunications code system operators for installation of replacement telecommunications apparatus Location: Vodafone Telecommunications Mast Old North Road Newbridge Cornwall DECISION: Prior notification not required 21/02/2024	
	PA24/00057/PREAPP Location: Codna Coath Sancreed Penzance Cornwall TR20 8RL Proposal: Pre application advice for proposed alterations and extensions to form annexe DECISION: Closed - advice given 28/02/2024	
24-03/9	Other Planning Matters including late applications and decisions	
a) Noted	PA24/01209 Proposal: Proposed drop curb for driveway and temporary installation of a static caravan Location: 5 Higher Grumbla Sancreed Penzance Cornwall TR20 8QZ Sancreed Parish Council had not been consulted on this application to date. The Clerk had spoken to CC Planning who assured her that that SanPC would be consulted when the application had been 're-validated'.	

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b) Noted	PA24/00358 Location: Land South Of Boskyydu Sancreed Penzance TR20 8RL Proposal: Submission of details to discharge condition 2 in respect of decision notice PA23/02931 dated 21.06.2023 S52/S106 and discharge of condition apps 12/03/2024	
c)	PA24/01551 Proposal: Change of use application for the retention and completion of a building to form an agricultural workers dwelling Location: Land East Of Ennis Cottage Trannack Road Sancreed Cornwall A site visit had been made. Councillors discussed the application at length. SanPC RESOLVED to SUPPORT to PA24/01551 Proposed: Cllr Nicholson Seconded: Cllr Haigh Abstained: 5 Objected: 1 Rest In Favour: 1	CLERK
d) Noted	PA24/00432 5 Day Protocol Proposal: Erection of livestock building. Location: Land At Trannack Mill Farm Sancreed Penzance Cornwall TR20 8QW The consensus in response to the above Local Protocol consultation was: 1. Agree with the Planning Officer's recommendations. 19/03/2024	
e) Noted	Another Enforcement issue had been reported to CC and acknowledgment received. No details could be shared of 'live' Enforcement cases.	
24-03/10	Amenities a) Playground – playground inspection booked for April. The first play equipment down-payment had been scheduled to go out with this month's payments (approved 24-02/16 b). The result of the Council's Lottery Funding application was due shortly. b) Sancreed bench repairs reported completed. The Council thanked Cllr W James for funding those repairs needed. The Council thanked Cllr Clemens for donating the protective mesh guards for the newly planted apple trees at Newbridge. c) Memorial bench – the Ranger for South West Lakes Trust has requested that the Parish Council remove the Stone Bench (initially due to safety concerns – which had been addressed) on land managed (but not owned) by the Parish Council as an asset for residents. The Council to AGREED that the Clerk contact the Trust directly, and urge other residents to contact them, regarding the insisted removal of the memorial to a loved young resident who recently died which had been erected in 'good faith'. She asked that SanPC consider offering to take the freehold of that section of the car park grass in return for maintaining it.	CLERK

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	d) Dog fouling signs – the Clerk had circulated several pictures of existing signs. Additional Dog poo signage for the Children's Play area was discussed and the Council AGREED to purchase some extra signage.	CLERK
24-03/11	Communications & Outreach a) Website/email – an invoice for the website/email service had been received. The Clerk had requested a revised invoice due to the level of service the Council had received. The Clerk had prepared the new site to go live and would send links to the Communications WG to review.	
24-03/12	Environment No Agenda items this month	
24-03/13	Highways a) The VAS signs had been collected by Crowan Parish Council but no payment had been received as yet. The Clerk had re-issued the invoice.	
24-03/14	Public Rights of Way (PRoW) WG No issues had been reported this month.	
24-03/15	Policy Reviews a) Information & Data Protection Policy b) Health & Safety Policy c) Safeguarding Statement SanPC RESOLVED that the three policies above be ADOPTED Proposed: Cllr Goodman Seconded: Cllr Harvey AIF: YES	
24-03/16	FINANCE a) The Meeting RECEIVED and NOTED the bank reconciliations as at the 29th February 2024 b) The Meeting RECEIVED and RESOLVED to APPROVE the March 2024 payment schedule Proposed: Cllr P James Seconded: Cllr W James AIF: YES c) Fixed Asset Register 2024/25 – to be brought back to the April Agenda d) RFO report The February payments had been made Scheduled payments set up to authorise VAS sales invoice re-sent Total Receipts for January 2024: £13.96 Total Expenditure for January 2024: £1,251.13 e) Grants/Funding	CLERK

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24-03/17	Clerk's Report and Correspondence a) Clerk report and Correspondence – deferred in Clerk's absence I. Statement of Internal Controls 2024/25 – to be brought to next Agenda	CLERK
24-03/18	Training and Meetings Attended Cllr Nicholls reported back to Members about her recent Staffing & Conflict Training. She was able to share useful information which she hoped would improve the Council's modus operandi. Items noted as important: collective responsibility; uptake of training offered; the Staffing Committee role; CALC as a key point of contact; mutual respect for all. She asked the Council to consider the NALC Civility & Respect initiative at a future meeting.	CLERK
24-03/19	Diary Dates: Meeting dates to be confirmed: a) Next FCM 16 th April 2024 b) Police Liaison Meeting 20th March 2024 c) CAP Meeting 17th April 2024	
24-03/20	OPEN MEETING CLOSED and members of the public left the building.	
24-03/21	EXCLUSION OF THE PRESS AND PUBLIC SanPC RESOLVED that in accordance with s.1(2) of the Public Bodies (Admission to Meetings) Act 1960, the Press and Public be excluded from the meeting during the consideration of the following business owing to the confidential nature of that business. Proposed: Cllr Nicholson Seconded: Cllr Haigh AIF: YES	
a)	LMP Tender Award LMP maintenance contract for 2024/25 was discussed and the two tenders considered. SanPC RESOLVED to choose Tender B. Proposed: Cllr P James Seconded: Cllr Nicholls AIF: YES	CLERK
b)	Amenity acquisition The prospect of acquiring land at Drift as a public amenity for the Parish was discussed further. Questions about the access arrangements were answered. More progress from CC was needed in this area. Financing of the project was discussed. SanPC RESOLVED to move forward with caution in acquiring the amenity. Proposed: Cllr Hawkins Seconded: Cllr Haigh AIF: YES	CLERK/ CHAIR
24-03/22	CLOSED SESSION ENDED@20:15	

Signed: Chair of Meeting



16/04/2024