

SANCREED PARISH COUNCIL

**AGENDA ANNUAL COUNCIL MEETING OF
SANCREED PARISH COUNCIL AT SANCREED VILLAGE HALL
TUESDAY 21st MAY 2024 AT 7.00 PM**

Contact the Clerk regarding
any item on this Agenda:
Parish Clerk & RFO
Victoria Burton-Davey
clerk@sancreed-pc.gov.uk

Press & Public are invited to attend the above meeting. Meetings are held in public and may be filmed or recorded by broadcasters, the media or members of the public. A sound record is taken and kept for minute taking purposes until Minutes are approved. If members of the public join the meeting after the Public Forum item on the agenda, they may not be permitted to speak. Agendas and Minutes of Council Meetings are available to view at www.sancreed-pc.gov.uk and on the Sancreed Noticeboards.	
WELCOME: Clerk to open Meeting	
REF.	DESCRIPTION
24-05/1	ELECTION OF CHAIR a) Election of Chair b) Signing of Declaration of Acceptance of Office c) Chair's welcome
24-05/2	PERSONS PRESENT/APOLOGIES To NOTE persons, present and RECEIVE apologies for absence.
24-05/3	MEMBERS DECLARATIONS To RECEIVE any Declarations of Interest from Members: a. Pecuniary/Registrable Declarations of Interests b. Non-Registrable Interests c. Declaration of Gifts To RESOLVE to grant any requests for Dispensation in line with the Councillor Code of Conduct 2021 if appropriate. To be requested via a Dispensation Form in advance of commencement of the meeting.
24-05/4	ELECTION OF VICE CHAIR a) Election of Chair b) Signing of Declaration of Acceptance of Office
24-05/5	PORTFOLIO HOLDERS 2024/25 To confirm Portfolio Holders for 2024/25
24-05/6	PUBLIC FORUM Members of the Public are invited to speak in Public Forum for a maximum of 3 minutes on any subject covered by the agenda , and should give their name and subject to clerk@sancreed-pc.gov.uk (24 hours in advance) or in person before the meeting commences . Councillors will not comment on agenda items in Public Forum however the Public are welcome to stay and listen when the given subject is discussed. Any items brought to Council but not on the agenda will be considered for future meetings on written application to the Parish Clerk. Total time allocated to Public Forum will not exceed 15 minutes , in accordance with Sancreed Parish Council Standing Orders, unless extended at the discretion of the Chair .
24-05/7	APPROVAL OF MINUTES To RESOLVE that the Minutes of the full Council Meeting (FCM) of Sancreed Parish Council (SPC) held on 16th April 2023 having been previously circulated be taken as read, APPROVED , and signed.
24-05/8	MATTERS ARISING To NOTE any matters arising from the accepted Minutes

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24-05/9	CORNWALL COUNCILLOR'S REPORT To receive the monthly Cornwall Councillor's Report from Councillor Brian Clemens.
24-05/10	NEW PLANNING APPLICATIONS PA24/02208 Proposal: Non-material amendment in relation to decision notice PA21/00333 dated 09.04.21 Location: Tangalwood Road from Lower Grumbla Road to Sancreed Road Penzance TR20 8QR
24-05/11	PLANNING DECISIONS PA24/00612 Listed Building Consent: Change of use from Residential (C3) to Bed and Breakfast (C1) Location: Sancreed House Sancreed Road Sancreed Penzance Cornwall TR20 8QS DECISION: Approved with conditions 19/04/2024 PA24/00611 Location: Sancreed House Sancreed Road Sancreed Penzance Cornwall TR20 8QS Proposal: Change of use from Residential (C3) to Bed and Breakfast (C1) DECISION: Approved 18/04/2024 PA24/01551 Proposal: Change of use application for the retention and completion of a building to form an agricultural worker's dwelling Location: Land East Of Ennis Cottage Trannack Road Sancreed Cornwall TR20 8QW DECISION: Refused 14/05/2023
24-05/12	Other Planning Matters including late applications and decisions PA24/00569/PREAPP Location: 5 Higher Grumbla Sancreed Penzance Cornwall TR20 8QZ Proposal: Pre application advice for two storey side extension to replace existing single storey side extension, replacement porch and other fenestration adjustments on original farmhouse. Demolish existing garage and rebuild in different part of the site.
24-05/13	Amenities a) Playground b) Dog fouling signs c) Letter of Support – Sancreed Village Hall
24-05/14	Communications & Outreach To RECEIVE information, DISCUSS and RESOLVE a course of action if appropriate. a) Website/email
24-05/15	Environment To RECEIVE information, DISCUSS and RESOLVE a course of action if appropriate.
24-05/16	Highways To RECEIVE information, DISCUSS and RESOLVE a course of action if appropriate. a) Sign at Grumbla/Derval Gate
24-05/17	Public Rights of Way (PRoW) WG To RECEIVE information, DISCUSS and RESOLVE a course of action if appropriate.

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24-05/18	Policy Reviews To RECEIVE information, DISCUSS and RESOLVE a course of action if appropriate. a) Standing Orders 2024 b) Financial regulations 2024
24-05/19	FINANCE a) To RECEIVE and NOTE the bank reconciliations as at the 30th April 2024 b) To RECEIVE and RESOLVE to APPROVE the May 2024 payment schedule c) Fixed Asset Register 31/04/2024 d) Accounts Summary 2023/24 e) AGAR 2023/24 I. Certificate of Exemption II. Internal Audit Report 2023/24 III. Annual Governance Review 2023/24 IV. Annual Accounting Statement 2023/24 f) RFO report g) Grants/Funding I. Jubilee Pool
24-05/17	Clerk's Report and Correspondence To RECEIVE Clerk's Report and NOTE correspondence a) Clerk report I. Polling Station review update II. Clerk leave approved for: From May 27th to 3rd June (inclusive) From June 6th to June 7th (inclusive) from June 13th to June 14th (inclusive) b) Correspondence received
24-05/18	Training and Meetings Attended To RECEIVE information, DISCUSS and RESOLVE a course of action if appropriate:
24-05/19	Diary Dates: Meeting dates to be confirmed: a) FCM 18 th June 2024
24-05/20	OPEN SESSION CLOSES
24-05/21	EXCLUSION OF THE PRESS AND PUBLIC To resolve that in accordance with s.1(2) of the Public Bodies (Admission to Meetings) Act 1960, the Press and Public be excluded from the meeting during the consideration of the following business owing to the confidential nature of that business.
	Amenity acquisition a) Update
24-05/22	MEETING ENDS