

SANCREED PARISH COUNCIL

**MINUTES FULL COUNCIL MEETING OF
SANCREED PARISH COUNCIL AT SANCREED VILLAGE HALL
TUESDAY 18th JUNE 2024 AT 7.00 PM**

Contact the Clerk regarding
any item in these Minutes:
Parish Clerk & RFO
Victoria Burton-Davey
clerk@sancreed-pc.gov.uk

Press & Public were invited to attend the above meeting.		
WELCOME: The Chair welcomed Councillors and public attendees. The Meeting started@19:00		
REF.	DESCRIPTION	ACTION
24-06/1	PERSONS PRESENT: Cllr Hawkins (Chair); Cllr Haigh (Vice Chair); Cllrs Goodman, Freeman, Harvey, and Nicholson CLERK: Victoria Burton-Davey ALSO PRESENT: Cornwall Cllr Brian Clemens APOLOGIES: Cllrs W James, P James, Bottrell, and Nicholls PUBLIC ATTENDEES: 4 The passing of former Clerk Alexis Male was noted. SanPC AGREED to send a letter of condolence to the family. Cllr Haigh to liaise with Clerk regarding contact details.	CLERK/ VICE
24-06/2	MEMBERS DECLARATIONS a. Pecuniary/Registrable Declarations of Interests – Cllr Hawkins at 24-06/7 PA24/04266 b. Non-Registrable Interests – none c. Declaration of Gifts - none	
24-06/3	PUBLIC FORUM Nobody asked to speak.	
24-06/4	APPROVAL OF MINUTES The Meeting RESOLVED that the Minutes of the Sancreed Annual Parish Meeting of Electors (APM) held on 21st May 2024 having been previously circulated be taken as read, APPROVED, and signed. Proposed: Cllr Nicholson Seconded: Cllr Freeman Abstained: Cllr Harvey had not been present All Rest In Favour (AIF): YES The Meeting RESOLVED that the Minutes of the Annual Council Meeting (ACM) of Sancreed Parish Council (SanPC) held on 21st May 2024 having been previously circulated be taken as read, APPROVED, and signed. Proposed: Cllr Goodman Seconded: Cllr Haigh Abstained: Cllr Harvey had not been present AIF: YES	CLERK CLERK
24-06/5	MATTERS ARISING No matters arising from the accepted Minutes not included below	
24-06/6	CORNWALL COUNCILLOR'S REPORT The monthly Cornwall Councillor's Report from Councillor Brian Clemens: Cornwall Council (CC) had entered a period of purdah leading up to the election and much of the normal activity had stopped other than essential Council business. The funding streams overseen through the Community Area Partnership (CAP) were well oversubscribed and Cllr Clemens hoped he would have some positive news regarding local applications. With regards the Neighbourhoods Overview & Scrutiny Committee: there had been some serious discussions around the contracts for retained firefighters, and soon there would be changes made that would hopefully help to fill vacancies across the county and secure a safe environment for residents. He was due to have a meeting	

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	about local bus services, and he asked Councillors to send their comments to the Clerk to collate and forward to him.	ALL/ CLERK
24-06/7 MH stepped out@19:05	NEW PLANNING APPLICATIONS PA24/04266 Proposal: Reduction in roof pitch by raising eaves and the addition of 2 roof windows on the SW elevation without compliance with Condition 2 of decision notice PA23/07946 dated 27/11/2023. Location: Mill House Lower Drift Buryas Bridge Penzance A site visit had been made. The higher than approved build and also a misplaced window were not thought to be an issue. SanPC RESOLVED to SUPPORT PA24/04266 Proposed: Cllr Nicholson Seconded: Cllr Haigh AIF: YES	CLERK
24-06/8	PLANNING DECISIONS were NOTED PA24/02318 Location: Building Located To The West Of Trannack Mill Farm Sancreed Penzance Cornwall TR20 8QW Proposal: Certificate of Lawfulness for operational works for the construction of a building DECISION: Granted 07/06/2024 PA24/03928 Location: Storage Shed Sancreed Beacon Sancreed Penzance Cornwall TR20 8QT Proposal: Prior approval notification to determine if planning permission is required for agricultural storage building to house tractor and associated equipment used to carry out works on Sancreed Beacon DECISION: PA not Required 11/06/2024	
24-06/9	Other Planning Matters including late applications and decisions Consultation circulated to Councillors for their response. PA24/01209 Location: 5 Higher Grumbla Sancreed Penzance Cornwall TR20 8QZ Proposal: Temporary stationing of caravan for residential purposes whilst renovation of existing dwelling known as 5 Higher Grumbla, temporary stationing of storage container, and proposed drop kerb for driveway DECISION: Granted 14/06/2024 PA24/02317 Location: Trannack Mill Farm Sancreed Penzance Cornwall TR20 8QW Proposal: Retention of pond DECISION: Granted 14/06/2024 PA24/02345 Location: Trannack Mill Farm Sancreed Penzance Cornwall TR20 8QW Proposal: Certificate of Lawfulness DECISION: Granted 22/05/2024 PA24/02208 Proposal: Non-material amendment in relation to decision notice PA21/00333 09/04/2021 Location: Tanglewood Road from Lower Grumbla to Sancreed Road TR20 8QR DECISION: Withdrawn 29/05/2024	

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24-06/10	Amenities a) Playground installation date confirmed as 1st July 2024. Members discussed the need for appropriate siting of equipment. The Clerk thanked Cllrs Goodman and Nicholson for agreeing to liaise with contractors on site. b) Dog fouling signs were in progress of being designed and ordered. Cllr Haigh and Goodman to send wording and graphics to Clerk to finalise and order 3 x signs. c) Chair moved setting funds aside for Drift car park grass cutting to budget section at 24-06/16 for consideration. The Members RESOLVED the bench at Drift car park should be removed due to deterioration of condition. Removal delegated to Cllr Nicholson and Clerk. Proposed: Cllr Nicholson Seconded: Cllr Hawkins AIF: YES	KG/PN DH/KG PN/ CLERK
24-06/11	Communications & Outreach a) New Councillor emails: Cllrs Bottrell, Nicholls and Nicholson not yet confirmed as on new system. Clerk to re-send logging on information to Cllr Nicholson. Cllr Goodman gave a Sancreed village Hall update: The next Pig Walk would be on 28th July 2024 A team from the CC Waste Management Road Show was coming to the Hall to inform local residents about the new waste recycling plan and how it would be optimized with their help. Letter of support for their fundraising activities to be drafted and sent There was to be a Midsummer Beacon Lighting on Thursday 20th June 8pm – 9pm	CLERK CLERK/ CHAIR/ VICE
24-06/12	Environment a) Sancreed Nature Action Group (SNAG) members had met with the a local to biodiversity expert to discuss holding a series of informative talks in the autumn to inform residents, and facilitate plans to support and increase biodiversity in the Parish and more broadly on Penwith. September, October, and November The Chair moved the SNAG budget setting was moved to 26-06/16. b) An inappropriate cutting of Sancreed Beacon green had taken place which went against the Biodiversity Action Plan the Parish Council had worked hard to implement at the behest of CC. The Clerk and Members were trying to find out who was responsible and to address the issue.	CLERK/KG
24-06/13	Highways a) Cllr Clemens had sent several letters to CC officers to try to find out when the long overdue remedial works to calm traffic on the main road through Newbridge would begin. The answers he had received so far were confirmed by a local resident as “exactly the same as the answers she had received the previous year’ and no action had yet been taken. The Parish Council were to write to the Highways officer to request a copy of the plan of agreed works, and a timeframe for implantation. The Meeting NOTED that there had been a ‘near muss’ which could easily	CLERK

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	have resulted in fatality on the road (which was known to be the most dangerous in Cornwall).	
24-06/14	Public Rights of Way (PRoW) WG The contractor reported that all Gold paths were cut, and that most Silver paths had received their first cut. He reported that not that there were several biodiversity initiatives in place in the area, that 'growing in' on paths that had previously not needed cutting was becoming an issue and some may be in need of adding to the LMP in future. Publicly owned equipment, currently sitting unused in a Cornwall Wildlife Trust shed, was discussed. It was hoped that this could be 'liberated and serviced for use by local, trained, contractors. Cllr Nicholson and Clerk to investigate further.	PN/CLERK
24-06/15	Policy Reviews a) Civility & Respect initiative (NALC) moved to July meeting.	CLERK
24-06/16	FINANCE a) The Meeting RECEIVED and NOTED the bank reconciliations as at the 31st May 2024 b) The Meeting RECEIVED and RESOLVED to APPROVE the June 2024 payment schedule Proposed: Cllr Goodman Seconded: Cllr Harvey AIF: YES c) RFO report: The AGAR 2023-24 and supported documents had been submitted to the External Auditor All Audit documents and Notice had been posted on website and in Parish by 16th June as agreed The May Payment Schedule had been actioned Jubilee Pool had been contacted regarding their grant application The Business Debit Card application was in process Total Receipts for May 2024 £370.37 Total Expenses May 2024 £1,025.59 San PC REVIEWED the Budget 2024-25 End Of Year Update and made revisions due to surplus income becoming available. The area around the Newbridge noticeboard and bench had been reported by a resident and a Councillor to be overgrown. SanPC AGREED to add this to the extra cutting planned for the contractor. Members RESOLVED to ACCEPT the amended Budget 2024-25 (to include the additional provision £200.00 for Drift car park grass cutting within a Maintenance EMR, and the suggested SNAG budget listed) Proposed: Cllr Nicholson Seconded: Cllr Haigh AIF: YES The contractor to provide a quote for the extra grass cutting discussed. d) No Grant/Funding applications this month	CLERK/ Bank Sig CLERK CLERK

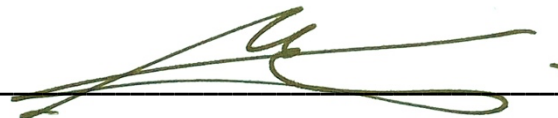
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24-06/17	Clerk's Report and Correspondence a) Clerk report: The April Minutes were to website/noticeboard She had submit planning comments from May's meeting Updated Cllr Portfolios 2024/25, new emails, and Vice-Chair on website Draft ed APM and ACM Minutes 05-2024 and Agenda 06-2024 Re-sent email instructions for above to SF and PN Still to do: Review Heads of Terms Quotes for playground remedial works b) Correspondence received not already covered in the Agenda was shared with the Meeting.	CLERK
24-06/18	Training and Meetings Attended The Chair had attended the CAP Police Liaison Meeting in May. He reported a lively discussion regarding the lack of police provision 'on the ground' in County. Cllr Clemens had requested that the Police & Crime Commissioner honour promises made in this regard.	
24-06/19	Diary Dates: Meeting dates confirmed as: a) FCM 16 th July 2024 b) CAP AGM 26 th June 2024	ALL ALL
24-06/20	No Closed Session was held. The MEETING CLOSED@20:06	

Signed



16/07/2024