

SANCREED PARISH COUNCIL

**AGENDA FULL COUNCIL MEETING OF
SANCREED PARISH COUNCIL AT SANCREED VILLAGE HALL
TUESDAY 17th SEPTEMBER 2024 AT 7.00 PM**

Contact the Clerk regarding
any item on this Agenda:
Parish Clerk & RFO
Victoria Burton-Davey
clerk@sancreed-pc.gov.uk

Press & Public are invited to attend the above meeting. Meetings are held in public and may be filmed or recorded by broadcasters, the media or members of the public. A sound record is taken and kept for minute taking purposes until Minutes are approved. If members of the public join the meeting after the Public Forum item on the agenda, they may not be permitted to speak. Agendas and Minutes of Council Meetings are available to view at www.sancreed-pc.gov.uk and on the Sancreed Noticeboards.	
WELCOME: Chair's welcome	
REF.	DESCRIPTION
24-09/1	PERSONS PRESENT/APOLOGIES To NOTE persons, present and RECEIVE apologies for absence.
24-09/2	MEMBERS DECLARATIONS To RECEIVE any Declarations of Interest from Members: a. Pecuniary/Registrable Declarations of Interests b. Non-Registrable Interests c. Declaration of Gifts To RESOLVE to grant any requests for Dispensation in line with the Councillor Code of Conduct 2021 if appropriate. To be requested via a Dispensation Form in advance of commencement of the meeting.
24-09/3	PUBLIC FORUM Members of the Public are invited to speak in Public Forum for a maximum of 3 minutes on any subject covered by the Agenda and should give their name and subject to clerk@sancreedparishcouncil.org (24 hours in advance) or in person before the meeting commences . Councillors will not comment on agenda items in Public Forum however the Public are welcome to stay and listen when the given subject is discussed. Any items brought to Council but not on the agenda will be considered for future meetings on written application to the Parish Clerk. Total time allocated to Public Forum will not exceed 15 minutes , in accordance with Sancreed Parish Council Standing Orders, unless extended at the discretion of the Chair .
24-09/4	APPROVAL OF MINUTES To RESOLVE that the Minutes of the Full Council Meeting (FCM) of Sancreed Parish Council (SanPC) held on 16th JULY 2024 having been previously circulated be taken as read, APPROVED , and signed.
24-09/5	MATTERS ARISING To NOTE any matters arising from the accepted Minutes
24-09/6	CORNWALL COUNCILLOR'S REPORT To receive the monthly Cornwall Councillor's Report from Councillor Brian Clemens.
24-09/7	NEW PLANNING APPLICATIONS
	a) PA24/06336 Proposal: Certificate of lawfulness for existing use of building/caravan and land for purposed under C3 in excess of a 10 year period Location: Meadow Valley Stables Newbridge Penzance Cornwall
	b) PA24/06543 Proposal: First floor extension, internal alterations, external cladding of whole house Location: Botrea Bungalow Newbridge Penzance Cornwall

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	c)	PA24/06115 Proposal: Erection of a compost toilet within a building Location: Land North Of Beacon Farm Sancreed Penzance Cornwall
	b)	PA24/06799 Proposal: Certificate of Lawfulness (Existing) for the retention of chalet building for ancillary use Location: Bosence Farm Newbridge Penzance Cornwall
24-09/8	PLANNING DECISIONS	
	PA24/00811/PRE Location: The Garden House Sancreed Road Sancreed Penzance Cornwall TR20 8QS Proposal: Exception notice to fell one Ash DECISION: Closed - advice given 17/07/2024	
	PA24/00495 Location: Mys Hedra Farm St Buryan Penzance Cornwall TR19 6EJ Proposal: Construction of replacement building for storage of agricultural machinery and vintage tractors DECISION: WITHDRAWN 15/07/2024	
24-09/9	Other Planning Matters including late applications and decisions	
	a) Section 73 reserved Matters Application for PA24/05207 b) Telephone Mast at Sancreed	
24-09/10	Amenities a) Playground b) Dog fouling signs c) Bench on road at Drift d) Noticeboards	
24-09/11	Communications & Outreach To RECEIVE information, DISCUSS and RESOLVE a course of action if appropriate. a) Website/email	
24-09/12	Environment To RECEIVE information, DISCUSS and RESOLVE a course of action if appropriate. a) Penwith Landscape Recovery Project b) Sancreed Nature Action Group talks	
24-09/13	Highways To RECEIVE information, DISCUSS and RESOLVE a course of action if appropriate. a) Newbridge road safety	
24-09/14	Public Rights of Way (PRoW) WG To RECEIVE information, DISCUSS and RESOLVE a course of action if appropriate.	
24-09/15	Policy Reviews & Governance To RECEIVE information, DISCUSS and RESOLVE a course of action if appropriate. a) Subject Access Request Policy b) Data Protection Policy c) Document Retention and Disposal Policy d) Social Media Policy	

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24-09/16	FINANCE a) To RECEIVE and NOTE the bank reconciliations as at the 31st July and 31st August 2024 b) To RECEIVE and RESOLVE to APPROVE the September 2024 payment schedule c) RFO report I. Notice of Conclusion of Audit 2023-24 II. 2 nd Quarter Budget Report 2024-25 III. List of Bank Transfers IV. Total Income and Expenditure 08-2024 d) Grants/Funding
24-09/17	Clerk's Report and Correspondence To RECEIVE Clerk's Report and NOTE correspondence a) Clerk report b) Correspondence received
24-09/18	Training and Meetings Attended To RECEIVE information, DISCUSS and RESOLVE a course of action if appropriate:
24-09/19	Councillor Co-option To RECEIVE information, DISCUSS and RESOLVE a course of action if appropriate.
24-09/20	Diary Dates: Meeting dates to be confirmed: a) FCM 17 th October 2024 at Mary Williams Memorial Hall
24-09/21	MEETING CLOSES