

SANCREED PARISH COUNCIL

**MINUTES FULL COUNCIL MEETING OF
SANCREED PARISH COUNCIL AT SANCREED VILLAGE HALL
TUESDAY 16th JULY 2024 AT 7.00 PM**

Contact the Clerk regarding
any item in these Minutes:
Parish Clerk & RFO
Victoria Burton-Davey
clerk@sancreed-pc.gov.uk

§Press & Public were invited to attend the above meeting.		
WELCOME: The Chair welcomed Councillors and public attendees. The Meeting started @19:00		
REF.	DESCRIPTION	ACTION
24-07/1	PERSONS PRESENT: Cllr Hawkins (Chair); Cllrs Bottrell, Goodman, Freeman, Harvey, Nicholls, and Nicholson CLERK: Victoria Burton-Davey ALSO PRESENT: Cornwall Cllr Brian Clemens APOLOGIES: Cllr Haigh was unwell; Cllr W James was unable to attend PUBLIC ATTENDEES: 1	
24-07/2	MEMBERS DECLARATIONS None.	
24-07/3	PUBLIC FORUM Attendee 1. agreed to speak at Agenda item 24-07/13 for question taking purposes.	
24-07/4	APPROVAL OF MINUTES The Meeting RESOLVED that the Minutes of the Full Council Meeting (FCM) of Sancreed Parish Council (SanPC) held on 18th JUNE 2024 having been previously circulated be taken as read, APPROVED , and signed. Proposed: Cllr Nicholson Seconded: Cllr Harvey Abstained: Cllr Bottrell, and Nicholls had not been present All Rest In Favour (AIF): YES	CLERK
24-07/5	MATTERS ARISING No matters arising from the accepted Minutes not included below	
24-07/6	CORNWALL COUNCILLOR'S REPORT Councillor Brian Clemens said that post-election there would be possible new shared funding streams he hoped at least match current levels. Cornwall Council (CC) had confirmed that the ban on land based windfarms would be lifted which may be cause for concern to some regarding the protected landscape area for west Penwith, and possible economic effects for the offshore projects that could supply Cornwall. He believed new housing targets may helping with the housing crisis locally. At the recent AGM nobody had been willing to take the CAP chair, so he had offered to continue as chair for the coming year on certain conditions being approved by the voting members: in future they would hold several informal meetings to allow more input into the agendas, as opposed to them being set by CC. Themed meetings linked to chosen priorities would continue. Transport was a current focus. Blue light services was an area he had a keen interest in, and he was convinced that a further devolution package must be a priority for Cornwall as CC had proved better at providing an effective service for the Duchy. Cllr Clemens Community Chest was fully allocated for 2024/25. [link to full report]	
24-07/7	NEW PLANNING APPLICATIONS: None this month	

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24-07/8	PLANNING DECISIONS	
	PA24/04266 Proposal: Reduction in roof pitch by raising eaves and the addition of 2 roof windows on the SW elevation without compliance with Condition 2 of decision notice PA23/07946 dated 27/11/2023. Location: Mill House Lower Drift Buryas Bridge Penzance Cornwall TR19 6AA DECISION: Approved with conditions 11/07/2024	
24-07/9	Other Planning Matters: None this month	
24-07/10	Amenities a) The new playground equipment had been installed. The Council thanked Cllrs Goodman and Nicholson for their help in overseeing the installation. The Council expressed thanks to Cllr Brian Clemens for his Community Chest donation towards the equipment, and to the National Lottery Community Fund for granting funds towards the equipment. A local contractor had been asked to provide an estimate for non-urgent remedial works identified in the June inspection on the existing equipment. Other renovation works were discussed. SanPC RESOLVED to DELEGATE the decision to instruct the contractor to the Clerk and Chair relating to the remedial and renovation works if the RFO could accommodate within the Budget for 2024/25. Proposed: Cllr Goodman Seconded: Cllr Harvey AIF: YES b) Three dog fouling signs had been ordered after Cllrs Goodman and Haigh helped work up the final design. c) The removal of the bench on the road, and a replacement bench on the opposite roadside were discussed. Clerk to ask permissions from CC Highways relating to installation. SanPC RESOLVED to SPEND up to £600.00 on the bench and installation if the RFO could accommodate withing the Budget for 2024/25. Proposed: Cllr Hawkins Seconded: Cllr Goodman AIF: YES Costings to be brought to September Meeting The condition of the three Noticeboards in the Parish was discussed. The Newbridge Noticeboard was AGREED to be okay, the Drift Noticeboard probably needed replacing, Cllr Goodman to evaluate the condition of the Sancreed Noticeboard. Clerk to circulate information on replacements. Clerk to ensure the Newbridge board was not cut round, as the residents had cleared the area and planted with flowers.	CLERK CLERK/CHAIR CLERK CLERK CLERK CLERK MHk/AN KG CLERK CLERK
24-07/11	Communications & Outreach a) The next Pig Walk to rise funds would be on 28 th July 2024, 2.45pm for a 3pm start. There would be refreshments and further fundraising activities after the walk.	
24-07/12	Environment a) Three Sancreed Nature Action Group talks had been organised for 24 th September (Cornwall Heritage Trust), October (Cornwall Wildlife Trust on	

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	Nature Corridors), and November (Nick Taylor leading on applying projects within the Parish). and SanPC RESOLVED to use some of the Environment Budget to cover the three talk costs. Proposed: Cllr Harvey Seconded: Cllr Goodman AIF: YES Clerk to request 3 x large Parish maps for use on project. Clerk to send SNAG group list to SNAG lead KG	CLERK/ SNAG CLERK CLERK
24-07/13	Highways a) Newbridge road safety – Attendee 1 was invited to share the results of a FOI Request they had made to CC relating to the delay in safety works on the main road through Newbridge. The same excuses for delays had been received, as had been given the previous year. SanPC AGREED to write to CC to confirm a start date for the project, and to ask Andrew George MP to support residents in getting long overdue action.	CLERK
24-07/14	Public Rights of Way (PRoW) WG Lots of lush growth was NOTED as causing obstructions on some paths not on the LMP.	
24-07/15	Policy Reviews & Governance a) CC had been alerted to a Councillor vacancy now Peter James had stepped down. SanPC thanked him for his valuable contribution during his time on the Council. b) An Expenses Policy had been circulated and SanPC RESOLVED to ADOPT it to help cover cost that Councillors could sometimes incur in their duties. Proposed: Cllr Hawkins Seconded: Cllr Freeman AIF: YES c) A CC Gambling Policy review had been circulated for individual response.	CLERK
24-07/16	FINANCE a) The Meeting RECEIVED and NOTE the bank reconciliations as at the 30th June 2024 b) The Meeting RECEIVED and RESOLVED to APPROVE the July 2024 payment schedule Proposed: Cllr Nicholson Seconded: Cllr Nicholls AIF: YES [link to Finance Docs] c) RFO report - The 1st Quarter Budget Report 2024-25 was not available for review. The Clerk apologised and said she would circulate via email - An application for Business Debit Card was completed - Reserves balances had been set up in the EMR savings account Total Receipts June 2024 £13.19 Total Expenditure June 2024 £3,937.85 No Grants/Funding applications this month.	CLERK/ Bank Sigs

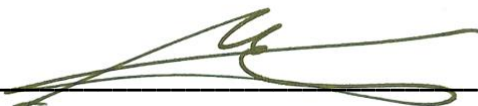
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24-07/17	Clerk's Report and Correspondence a) Clerk report Posted May APM and ACM Minutes to website/noticeboard Submitted planning comments from June meeting Actioned Payments from June Schedule Letter of condolence sent regarding Alexis Male Collated comments about local bus service and sent to Cllr Clemens Draft FCM Minutes 06-2024 and Agenda 07-2024 Action May Payment Schedule Quotes for playground remedial works Complete and order dog fouling signage Grass cutting quotes from Pip Letter of support for VH Adjust and publish Budget 2024-25 b) Correspondence received not already covered in the Agenda above was shared with the Meeting.	
24-07/18	Training and Meetings Attended None this month	
24-07/19	Diary Dates: Meeting dates to be confirmed: a) FCM for planning would be called on 20 th August 2024 (only if needed) b) FCM 17 th September 2024	
24-07/20	EXCLUSION OF THE PRESS AND PUBLIC SanPC RESOLVED that in accordance with s.1(2) of the Public Bodies (Admission to Meetings) Act 1960, the Press and Public be excluded from the meeting during the consideration of the following business owing to the confidential nature of that business. Proposed: Cllr Hawkins Seconded: Cllr Nicholson AIF: YES Cllr Clemens was invited to remain.	
24-07/21	CLOSED SESSION BEGAN@ 20:12 A confidential Heads of Terms DRAFT document had been circulated to Members for REVIEW . This was to help the Parish Council secure funding towards an amenity acquisition. The Clerk had relayed questions back to CC and a response was awaited. Clerk to check some possible costing detail.	CLERK
24-07/22	MEETING CLOSED @20:23	

Signed: Chair of Meeting



17/09/2024