

SANCREED PARISH COUNCIL

**MINUTES FULL COUNCIL MEETING OF
SANCREED PARISH COUNCIL AT SANCREED VILLAGE HALL
TUESDAY 17th SEPTEMBER 2024 AT 7.00 PM**

Contact the Clerk regarding
any item in these Minutes:
Parish Clerk & RFO
Victoria Burton-Davey
clerk@sancreed-pc.gov.uk

Press & Public were invited to attend the above meeting.		
WELCOME: The Chair welcomed Councillors and public attendees. The Meeting started @19:00		
REF.	DESCRIPTION	ACTION
24-09/1	PERSONS PRESENT: Cllr Hawkins (Chair); Cllrs Bottrell, Goodman, Freeman, Harvey, James, and Nicholson CLERK: Victoria Burton-Davey ALSO PRESENT: Cornwall Cllr Brian Clemens APOLOGIES: Cllrs Haigh and Nicholls PUBLIC ATTENDEES: 5	
24-09/2	MEMBERS DECLARATIONS a. Pecuniary/Registrable Declarations of Interests: PA24/06799 at 24-09/7 Cllr Bottrell PA24/06980 at 24-09/9 Cllr James b. None c. None	
24-09/3	PUBLIC FORUM Speaker 1 asked the Meeting about item 24-09/10 c). Members were able to confirm that the concrete uprights from the old bench were going to be removed, and that a new bench was in process of being sought for the opposite side of the road. Speaker 2 was at the meeting to support PA24/06115 at 24-09/7 c) and answer questions from Members. Speaker 3 gave background information in support of PA24/06336 at 24-09/7 a). Speaker 4 spoke to items 24-09/10 b) and d), and item 24-09/13: they requested dog fouling signs for Newbridge, planting areas be maintained near the noticeboard at Newbridge to support biodiversity, and that the Parish Council seek dates for the start of highways works at Newbridge.	CLERK
24-09/4	APPROVAL OF MINUTES The Meeting RESOLVED that the Minutes of the Full Council Meeting (FCM) of Sancreed Parish Council (SanPC) held on 16th JULY 2024 having been previously circulated be taken as read, APPROVED , and signed. Proposed: Cllr Goodman Seconded: Cllr Freeman All In Favour (AIF): YES	CLERK
24-09/5	MATTERS ARISING To NOTE any matters arising from the accepted Minutes	
24-09/6	CORNWALL COUNCILLOR'S REPORT Monthly Cornwall Councillor's Report from Councillor Brian Clemens: He let the Meeting know that CC were still unsure what funding will be forthcoming from the new Government with regards local Council grants. Cllrs Clemens and Jim Mc Kenna had a meeting with the Chief Fire Officer and her team to discuss the ongoing recruitment drive for on call Fire Fighters and hoped that the new contracts due to be rolled out would target a different demographic and enable more flexibility for those interested in the service. At the upcoming CAP meeting the theme would be transport and speakers and reports on this would be heard. It would tie in with the sub-committee on transport meeting, and there would be an update on the survey into rural transport issues which affected all of our services. All members were invited to attend as usual not just designated Parish reps.	

SANCREED PARISH COUNCIL

**MINUTES FULL COUNCIL MEETING OF
SANCREED PARISH COUNCIL AT SANCREED VILLAGE HALL
TUESDAY 17th SEPTEMBER 2024 AT 7.00 PM**

Contact the Clerk regarding
any item in these Minutes:
Parish Clerk & RFO
Victoria Burton-Davey
clerk@sancreed-pc.gov.uk

	He discussed concerns at the winter fuel payments being means tested and the impacts of the cuts on pensioners and charities. He wished to squash any rumours regarding his position: he would be standing for re-election in May 2025.	
24-09/7	NEW PLANNING APPLICATIONS	
a)	PA24/06336 Proposal: Certificate of lawfulness for existing use of building/caravan and land for purposed under C3 in excess of a 10 year period Location: Meadow Valley Stables Newbridge Penzance Cornwall The site was familiar to Councillors. The application was discussed in detail. SanPC RESOLVED to OBJECT to PA24/06336 on the grounds that the application contained inconsistencies and that: *The existing towable caravans (2 x on site currently) were recently installed after the area had been advertised on Facebook in 2022 as a 'site for a caravan'. *The original caravan/occupation had been ABANDONED prior to this and original caravan burned on site. *This constitutes an INTERRUPTION in residency of the site for which original permission had been for a limited period of time. *New planning permissions for the existing caravans are not in place. *The site overlooks an Area Of Outstanding Natural Beauty and is visible from AONB land. *The 'building' has only been used as stables/storage and should not be part of the application. Proposed: Cllr Bottrell Seconded: Cllr Freeman AIF: YES	CLERK
b)	PA24/06543 Proposal: First floor extension, internal alterations, external cladding of whole house Location: Botrea Bungalow Newbridge Penzance Cornwall The application was discussed by Members. SanPC RESOLVED to SUPPORT PA24/06543 Proposed: Cllr Goodman Seconded: Cllr Harvey AIF: YES	CLERK
c) WJ stepped out @19:33 WJ rejoined the Meeting @19:47	PA24/06115 Proposal: Erection of a compost toilet within a building Location: Land North Of Beacon Farm Sancreed Penzance Cornwall A site visit was made. Councillors discussed the application at length. SanPC RESOLVED to OBJECT to PA24/06115 with a mind to SUPPORT if the re-siting of the toilet is addressed: *The existing site is close to the well-used layby and could encourage overnight camping and motorhomes. Proposed: Cllr Goodman Seconded: Cllr Nicholson AIF: YES	CLERK

SANCREED PARISH COUNCIL

**MINUTES FULL COUNCIL MEETING OF
SANCREED PARISH COUNCIL AT SANCREED VILLAGE HALL
TUESDAY 17th SEPTEMBER 2024 AT 7.00 PM**

Contact the Clerk regarding
any item in these Minutes:
Parish Clerk & RFO
Victoria Burton-Davey
clerk@sancreed-pc.gov.uk

d) JB stepped out @19:47 JB rejoined the Meeting @20:04	PA24/06799 Proposal: Certificate of Lawfulness (Existing) for the retention of chalet building for ancillary use Location: Bosence Farm Newbridge Penzance Cornwall A site visit had been made. The application was discussed at length. SanPC RESOLVED to OBJECT to PA24/06799 at a Full Council Meeting on 17/09/2024 with a mind to SUPPORT if the following inconsistency is resolved, and the Planning Officer confirms that the property "does not contain a kitchen or kitchen facilities and therefore it cannot be described as self-contained" (stated in the Supporting Statement), as at present the property is advertised on Air BNB as having Kitchen Facilities. Proposed: Cllr Harvey Seconded: Cllr Goodman Objected: Cllr James - he believed the property to be 'self-contained' All Rest In Favour (AIF): YES	CLERK
24-09/8	PLANNING DECISIONS were NOTED PA24/00811/PRE Location: The Garden House Sancreed Road Sancreed Penzance Cornwall TR20 8QS Proposal: Exception notice to fell one Ash DECISION: Closed - advice given 17/07/2024 PA24/00495 Location: Mys Hedra Farm St Buryan Penzance Cornwall TR19 6EJ Proposal: Construction of replacement building for storage of agricultural machinery and vintage tractors DECISION: WITHDRAWN 15/07/2024	
24-09/9 a) b) c) WJ stepped out @20:07 WJ rejoined the Meeting @20:14	Other Planning Matters including late applications and decisions A Section 73 reserved Matters Application for PA24/05207 had been received but no further comment made. A letter regarding the erection of a telephone mast at Sancreed was discussed. No Planning Application had been received relating to it. The Clerk had reported the matter to Cornwall Council (CC). She would follow up her enquiry as no response had been received yet. PA24/06980 Proposal: Retention of barn conversion for holiday use Location: Trannack Mill Farm Sancreed Penzance Cornwall The application was discussed at length. SanPC RESOLVED to OBJECT to PA24/06980 on the grounds that: *There are inconsistencies in the application: the building is not a 'conversion' as described *There was no structure visible on the aerial views in 2019 *This is a new build and would set a precedent *This constitutes DEVELOPMENT IN OPEN COUNTRYSIDE *There are no Building Regulations in place to approve the property for habitation Proposed: Cllr Freeman Seconded: Cllr Goodman Objected: Cllr Nicholson preferred to support Rest In Favour: YES	CLERK

SANCREED PARISH COUNCIL

**MINUTES FULL COUNCIL MEETING OF
SANCREED PARISH COUNCIL AT SANCREED VILLAGE HALL
TUESDAY 17th SEPTEMBER 2024 AT 7.00 PM**

Contact the Clerk regarding
any item in these Minutes:
Parish Clerk & RFO
Victoria Burton-Davey
clerk@sancreed-pc.gov.uk

24-09/10	Amenities a) The new playground was fully installed. The Council thanked the National Lottery community Fund and Cllr Brian Clemens fir his Community Chest fund donation. b) The 3 new dog fouling signs for the Glebe were received and passed to Members. The Clerk to check with lessor about positioning. c) The replacement bench on road at Drift had been discussed in the Public Forum. The plaque from the part removal of the old bench was to be retrieved from the contractor for installation on the new bench. d) The three Parish Noticeboards had been surveyed during the summer: • Drift: the frame was sound but the rest needed replacing. • Newbridge: the nameplate on top was in need of replacement • Sancreed: needed maintenance wok Clerk to ask a local handy man for a quote and commission work within Clerk's discretionary spend.	CLERK CLERK CLERK
24-09/11	Communications & Outreach Nothing to report this month	
24-09/12	Environment a) The Penwith Landscape Recovery Project lead had sent their apologies, and this item would be heard in October. b) Sancreed Nature Action Group talks were planed throughout the Autumn. The first talk would take place on Monday 23rd September 2024 and Members encouraged to support the initiative.	CLERK
24-09/13	Highways a) The Newbridge road safety works were due to take place during the Autumn. A date would be sought by the Clerk.	CLERK
24-09/14	Public Rights of Way (PRoW) WG Overhanging branches on a local bridleway had been reported to CC.	
24-09/15	Policy Reviews & Governance The Meeting had RECEIVED the policies below in advance of the Meeting: a) Subject Access Request Policy b) Data Protection Policy c) Document Retention and Disposal Policy d) Social Media Policy SanPC RESOLVED to ADOPT all four policies above. Proposed: Cllr Hawkins Seconded: Cllr Freeman AIF: YES Dispensations were discussed and the Clerk offered to email the forms to Members.	CLERK CLERK
24-09/16	FINANCE a) The Meeting RECEIVED and NOTED the bank reconciliations as at the 31st July and 31st August 2024	

SANCREED PARISH COUNCIL

**MINUTES FULL COUNCIL MEETING OF
SANCREED PARISH COUNCIL AT SANCREED VILLAGE HALL
TUESDAY 17th SEPTEMBER 2024 AT 7.00 PM**

Contact the Clerk regarding
any item in these Minutes:
Parish Clerk & RFO
Victoria Burton-Davey
clerk@sancreed-pc.gov.uk

	b) The Meeting RECEIVED and RESOLVED to APPROVE the September 2024 payment schedule Proposed: Cllr Goodman Seconded: Cllr Freeman AIF: YES c) RFO report I. The Audit 2023-24 and Period of Public Exercise of Rights was completed. No requests for access were received. II. The 2nd Quarter Budget Report 2024-25 was circulated. The Clerk confirmed that the Council was on track to be within budget overall. III. A List of Bank Transfers would be brought to the October Meeting IV. Total Income 07-2024 £16.42 Total Expenditure 07-2024 £514.25 Total Income 08-2024 £17.66 Total Expenditure 08-2024 £330.00 d) No requests for Grants/Funding were received this month S137 spends: SanPC RESOLVED to purchase 3 x Christmas Trees at from the same supplier as last year at a cost of up to £200.00. Order to be DELEGATED to the Clerk and Chair Proposed: Cllr Hawkins Seconded: Cllr Harvey AIF: YES SanPC RESOLVED to purchase 1 wreath and 15 poppy crosses and to make the RBL donation up to £100.00. Order to be DELEGATED to the Clerk and Chair Proposed: Cllr Hawkins Seconded: Cllr Nicholson AIF: YES	CLERK/ Bank Sigs CLERK/ CHAIR CLERK/ CHAIR
24-09/17	Clerk's Report and Correspondence a) Clerk report: The July Minutes DRAFT posted to website/noticeboard She had submitted planning comments Drafted FCM Agenda 09-2024 Quotes for playground remedial works were requested again b) Correspondence received was covered in the Agenda	
24-09/18	Training and Meetings Attended Cllr Goodman had attended the recent CALC Code of Conduct Training online and found it to be informative and useful, if a little daunting in some respects. Several Councillors were still in need of refreshing their training – Clerk to forward the next training dates.	CLERK/ MHwk PN/JB/ WJ/DH
24-09/19	Councillor Co-option No applications had been received to fill the current vacancy. The position would be re-advertised on the website and Noticeboards.	CLERK
24-09/20	Diary Dates: Meeting dates to be confirmed: a) FCM 15th October 2024 at Mary Williams Memorial Hall b) SNAG Talk 23 September 2024 Sancreed Village Hall 6.30pm	ALL ALL
24-09/21	MEETING CLOSED@21:08	

Signed: Chair of Meeting



15/10/2024