

SANCREED PARISH COUNCIL

MINUTES FULL COUNCIL MEETING OF

SANCREED PARISH COUNCIL AT MARY WILLIAMS MEMORIAL HALL

TUESDAY 15th OCTOBER 2024 AT 7.00 PM

Contact the Clerk regarding
any item in these Minutes:

Parish Clerk & RFO

Victoria Burton-Davey

clerk@sancreed-pc.gov.uk

Press & Public were invited to attend the above meeting.		
WELCOME: The Chair welcomed Councillors and public attendees to the Meeting which started @19:00		
REF.	DESCRIPTION	ACTION
24-10/1	PERSONS PRESENT: Cllr Hawkins (Chair); (Vice Chair) Cllr Haigh; Cllrs Bottrell, Goodman, Freeman, Harvey, and Nicholson CLERK: Victoria Burton-Davey ALSO PRESENT: Cornwall Cllr Brian Clemens APOLOGIES: Cllrs James and Nicholls PUBLIC ATTENDEES: 5	
24-10/2	MEMBERS DECLARATIONS - Pecuniary/Registrable Declarations of Interests - none - Non-Registrable Interests - Cllr Nicholson for Agenda item 24-10/19 - Declaration of Gifts - none	
24-10/3	PUBLIC FORUM Speaker 1 - let the Council that a finger post at drift had been knocked down by a vehicle. They expressed the disappointment that the bench at Drift had not been mended or replaced. The Clerk was able to let the Meeting know that Highways had sent photos of the finger post and vehicle responsible, she had the name of a witness, and the same resident had some parts of the post stored at their residence. She was also able to confirm that the bench at drift opposite the bus stop was considered dangerously close to the busy A30 so would not be repaired. However, the Parish council was gathering quotes in order to install a bench on the Bus Stop side of the road. This work would proceed with all possible haste when quotes had been received that offered good value to the Parish residents. Speaker 2 – Agenda item 24-10/12 a) Penwith Landscape Recovery Project was heard here: Luke New introduced the project to Councillors and invited questions. He outlined the current boundary for the project and explained that more land owners and managers were being encouraged to join. He invited Members to the full talks being given locally. These were advertised on the PC website. Speaker 3 – raised concerns about boats and vehicles being left at Drift Reservoir car park. Members let them know that the issue was on the Agenda for discussion the same evening.	
24-10/4	APPROVAL OF MINUTES The Meeting RESOLVED that the Minutes of the Full Council Meeting (FCM) of Sancreed Parish Council (SanPC) held on 17th September 2024 having been previously circulated be taken as read, APPROVED, and signed. Proposed: Cllr Nicholson Seconded: Cllr Harvey Abstained: Cllr Haigh had not been present All In Favour (AIF): YES	CLERK
24-10/5	MATTERS ARISING No matters arising not included below	
	CORNWALL COUNCILLOR'S REPORT Monthly Cornwall Councillor's Report from Councillor Brian Clemens: Cornwall Council (CC) were waiting for the Chancellor's statement at the end of the month when hopefully would have a clearer picture of what funding local authorities' may have coming their way. CC were still pursuing a devolution deal with the new Government but	

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24-10/6	at present they have intimated that they would only consider larger Mayoral deals (such as the one done with the Greater Manchester devolution deal), not something any of the local authorities wish to pursue at present but a greater South West is something that has been mentioned and it is telling that Cornwall was invited to the talks on devolution which were held last week. At the last CAP meeting the topic was Transport and officers from Transport for Cornwall and CC gave a briefing about the findings of the local transport survey, some interesting observations and also some that we have all been telling officers for years were found. He had attended four transport related meetings recently. The next Community Area Partnership (CAP) meeting would be in January and would be Housing related. Cllr Clemens would be meeting with other CAP Chairs and officers following the Chancellors Statement, to evaluate the financial implications for the CAPS and would keep members informed of all the facts. He also let the Meeting know that other Councils throughout the Country had been seeking advice from CC CAP leads because they had 'blazed a successful trail' when it came to implementing 'Localism' and engaging local residents.	
24-10/7	NEW PLANNING APPLICATIONS	
a)	PA24/07402 Proposal: Installation of solar pv panels onto roofs of two lodge outbuildings. Location: Sancreed House Sancreed Road Sancreed Penzance The application was discussed. SanPC RESOLVED to SUPPORT PA24/07402 Proposed: Cllr Nicholson Seconded: Cllr Haigh Abstained: Cllr freeman had been unable to access the application All Rest In Favour: YES	CLERK
24-10/8	PLANNING DECISIONS were NOTED	
	PA24/05207 Location: Land South Of Boskydu Sancreed Penzance TR20 8RL Proposal: Reserved Matters application for details following outline consent PA20/06302 dated 21/10/2020 for up to two dwellings without compliance with condition 1 of decision PA23/02931 without compliance with condition 1 of decision notice PA24/00199 dated 02.04.2024 DECISION: Approved with Conditions 12/09/2024	
	PA24/01070/PREAPP Location: Woodland Adjacent To Tregullas House Lower Grumbla Road Grumbla Sancreed Cornwall Proposal: Request for a Tree Preservation Order to protect small woodland which was being partially cut down. DECISION: Closed - advice given 03/10/2024	
24-10/9	Other Planning Matters including late applications and decisions	
a)	PA24/01018/PREAPP Location: Barn 1 Chiverton Tregonebris Lane Sancreed Penzance Cornwall Proposal: Pre-application advice for alterations to an existing dwelling house comprising of two barns that are physically linked but have no internal connection. Erection of a single storey extension and internal alterations, new window in external wall	

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b)	PA24/06115 Proposal: Erection of a compost toilet within a building Location: Land North of Beacon Farm Sancreed Penzance Cornwall TR20 8QT RESPONSE to Clerk by 17/10/2024	5 Day Protocol ALL
24-10/10	Amenities a) Playground I. The Clerk requested Councillor maintenance checks to be monthly on rota. Cllr Goodman to do first one and draw up a checklist. II. and III. Recent quotes for bench and swing repairs were shared. Cllr Bottrell and Goodman to review for a decision at the November Meeting SanPC RESOLVED to DELEGATE the decision and commissioning of replacements/repairs to Cllrs Bottrell & Goodman and the Clerk Proposed: Cllr Hawkins Seconded: Cllr Haigh AIF: YES b) Dog fouling signs for Newbridge were on order. Cllr Harvey to liaise with resident about siting them. c) Bench on road at Drift: the Clerk had one quote so far but had requested more. SanPC RESOLVED to DELEGATE the commissioning of site preparation and replacement bench to an Amenities Working Group and the Clerk Proposed: Cllr Hawkins Seconded: Cllr Goodman AIF: YES d) Drift Reservoir Car Park was discussed. Progress with management of the car park was explored. SanPC RESOLVED that the Clerk with the agreement of the Chair and Vice Chair follow up and commission legal advice within her discretionary spend. Also, to commission a sign for the area if advisable. Proposed: Cllr Nicholson Seconded: Cllr Haigh Objected: Cllr Goodman had concerns about possibility of the Parish Council incurring maintenance costs. AIF: YES e) Quotes for remedial work on Noticeboards at Drift and Sancreed had been sought. Cllr Bottrell to review what could be done in the meantime.	KG JB/KG CLERK/ JB/KG MH CLERK/ AmWG CLERK/ CHAIR/ VICE JB
24-10/11	Communications & Outreach a) Cllr Goodman had started a SNAG newsletter and email list. The September Autumn talk was enjoyable and informative, and well attended. The October talks to be about the Penwith Landscape recovery Project. There were posts on the PC website and social media about the talks. this year Remembrance Sunday would be 10 th November – Cllr Freeman to lay wreath. Armistice Day would be 11 th November – the Vice Chair to lay wreath for Cllr Clemens. All Councillors encouraged to attend though some would be away on holiday.	SF DH
24-10/12	Environment a) Penwith Landscape Recovery Project was heard in the Public Forum b) Sancreed Nature Action Group talks was heard above	

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24-10/13	Highways a) The Newbridge road safety work was now underway. The Clerk had emailed CC Highways to request that planting areas be left either side of the Noticeboard. This had been passed to the installation team but was unable to be actioned. Advice about pollinator planters for either side of the bench to be sought. The Clerk had emailed a Transport Review for Members to respond to. Councillor Clemens said it would be used to feed into discussion between CC and service providers.	CLERK/ MH
24-10/14	Public Rights of Way (PROW) WG Cllr Nicholson confirmed that two Definitive Map Modification Orders were submitted by a resident: one to upgrade a lane to a Bridleway and add it to the LMP, and one for an extension of an existing path to create a circular route (bridleway) joining the first DMMO.	
24-10/15	Policy Reviews & Governance To RECEIVE information, DISCUSS and RESOLVE a course of action if appropriate. a) Grant Making Policy b) Grant Application Form c) Grant Terms & Conditions d) Grant Agreement The above policies had been circulated prior to the meeting. SanPC RESOLVED to ADOPT policies a), b), c) and d) but would review the Terms & Conditions in the next few months to ensure they made applying accessible. Proposed: Cllr Hawkins Seconded: Cllr Freeman AIF: YES	CLERK
24-10/16	FINANCE a) The Meeting RECEIVED and NOTED the Bank Reconciliations as at the 30th September 2024 b) The Meeting RECEIVED and RESOLVED to APPROVE the payment Schedule October 2024 Proposed: Cllr Hawkins Seconded: Cllr Bottrell AIF: YES c) RFO report A list of Bank Transfers was circulated and NOTED August and September Payment Schedules were actioned Total Income for 09-2024 £8,033.50 Total Expenditure 09-2024 £663.33 d) Grants/Funding – there had been an enquiry from Cornwall Air Ambulance, and they had been sent an application form.	CLERK
24-10/17	Clerk's Report and Correspondence a) Clerk report: Posted July Minutes to website/noticeboard Submitted planning comments from September meeting Order 3 x dog fouling signs for Newbridge Draft FCM Minutes 09-2024 and Draft Agenda 10-2024 Quotes for Drift Bench and works sought Quote for Drift/Sancreed Noticeboard not received	

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	Dispensation form to Members for their information Advertise SNAG talks Ordered 3 x Christmas trees from supplier Ordered poppies from RBL Adopted Policy to web Request added: Bridleway to the LMP Cutting Schedule 118/33/3 b) Correspondence received: Invitation to the Trafalgar Thanksgiving and Nelson Memorial Service had been circulated Invitation to St Just Feast Day – Cllr Haigh and guest to attend Letter about TV programme at Reservoir circulated and a local resident connected with the film crew An email asking about allotment provision received	DH
24-10/18	Training and Meetings Attended: none this month	
24-10/19 PN stepped out @20:54	Councillor Co-option The Members considered an application for the post of Member. A vote was taken on whether to co-opt the applicant. Clerk to contact the applicant to let them know they were not successful.	CLERK
24-10/20 PN rejoined the Meeting @21:03	Diary Dates: Meeting dates to be confirmed: a) FCM 19 th November 2024 at Mary Williams Memorial Hall	
24-10/21	MEETING CLOSED @21:05	

Signed: Chair of Meeting



19/11/2024