

SANCREED PARISH COUNCIL

**AGENDA FULL COUNCIL MEETING OF
SANCREED PARISH COUNCIL AT SANCREED VILLAGE HALL
TUESDAY 15 April 2025 AT 7.00 PM**

Contact the Clerk regarding
any item on this Agenda:
Parish Clerk & RFO
Victoria Burton-Davey
clerk@sancreed-pc.gov.uk

Press & Public are invited to attend the above meeting. Meetings are held in public and may be filmed or recorded by broadcasters, the media or members of the public. A sound record is taken and kept for minute taking purposes until Minutes are approved. If members of the public join the meeting after the Public Forum item on the agenda, they may not be permitted to speak. Agendas and Minutes of Council Meetings are available to view at www.sancreed-pc.gov.uk and on the Sancreed Noticeboards.

WELCOME: Chair's welcome

REF.	DESCRIPTION
25-04/1	PERSONS PRESENT/APOLOGIES To NOTE persons, present and RECEIVE apologies for absence.
25-04/2	MEMBERS DECLARATIONS To RECEIVE any Declarations of Interest from Members: a. Pecuniary/Registrable Declarations of Interests b. Non-Registrable Interests c. Declaration of Gifts To RESOLVE to grant any requests for Dispensation in line with the Councillor Code of Conduct 2021 if appropriate. To be requested via a Dispensation Form in advance of commencement of the meeting.
25-04/3	PUBLIC FORUM Members of the Public are invited to speak in Public Forum for a maximum of 3 minutes on any subject covered by the Agenda and should give their name and subject to clerk@sancreed-pc.gov.uk (24 hours in advance) or in person before the meeting commences . Councillors will not comment on agenda items in Public Forum however the Public are welcome to stay and listen when the given subject is discussed. Any items brought to Council but not on the agenda will be considered for future meetings on written application to the Parish Clerk. Total time allocated to Public Forum will not exceed 15 minutes , in accordance with Sancreed Parish Council Standing Orders, unless extended at the discretion of the Chair .
25-04/4	APPROVAL OF MINUTES To RESOLVE that the Minutes of the Full Council Meeting (FCM) of Sancreed Parish Council (SanPC) held on 18 March 2025 having been previously circulated be taken as read, APPROVED , and signed.
25-04/5	MATTERS ARISING To NOTE any matters arising from the accepted Minutes
25-04/6	CORNWALL COUNCILLOR'S REPORT To receive the monthly Cornwall Councillor's Report from Councillor Brian Clemens.
25-04/7	NEW PLANNING APPLICATIONS PA25/01890 Proposal: Proposed extension to existing garage to form potting shed and garden equipment store Location: Codna Coath Sancreed Penzance Cornwall
25-04/8	PLANNING DECISIONS to Note PA25/00622 Proposal: Application for a Lawful Development Certificate for an Existing use of land and stables for the keeping of horses Location: Chiverton Tregonebris Lane Sancreed Penzance DECISION: Granted 19/03/2025

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	PA24/07926 Proposal: Extension to existing farm house, removal of existing garage, construction of new garage plus associated landscaping work Location: 5 Higher Grumbla Sancreed Penzance Cornwall TR208QZ DECISION: Approved with conditions 21/03/2025
25-04/9	Other Planning Matters including late applications and decisions
25-04/10	Amenities a) Playground I. Maintenance checks II. Swings remedial work b) Drift i. Bus stop seating area ii. Fingerpost iii. Reservoir Car Park c) Phone Box d) Newbridge Defibrillator
25-04/11	Communications & Outreach To RECEIVE information, DISCUSS and RESOLVE a course of action if appropriate. a) Website/email
25-04/12	Environment To RECEIVE information, DISCUSS and RESOLVE a course of action if appropriate. a) Sancreed Nature Action Group
25-04/13	Highways To RECEIVE information, DISCUSS and RESOLVE a course of action if appropriate.
25-04/14	Public Rights of Way (PROW) WG To RECEIVE information, DISCUSS and RESOLVE a course of action if appropriate. a) FP 117/12/1 incomplete b) FP 117/24/1 impassable from Trannack Bridge c) DMMO WCA 739: Footpath at Treganhoe Farm
25-04/15	Policy Reviews & Governance To RECEIVE information, DISCUSS and RESOLVE a course of action if appropriate. a) Dates of Meetings 2025-26 b) Election Expenses Forms c) Code of Conduct 2025 d) Risk Register 2025
25-04/16	FINANCE a) To RECEIVE and NOTE the Bank Reconciliations as at the 31 March 2025 b) To RECEIVE and RESOLVE to APPROVE the April 2025 payment schedule c) RFO report i. Accounts Summary 2024-25 ii. Budget 2024-25 end of year report iii. VAT form 126 2024-25 iv. Fixed Asset Register 2025 v. Budget 2025-26 end of year update vi. CIL Reports 2023-24 and 2024-25 vii. Internal Auditor Letter of Engagement 2024-25 d) Grants/Funding

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25-04/17	Clerk's Report and Correspondence To RECEIVE Clerk's Report and NOTE correspondence a) Clerk report b) Correspondence received
25-04/18	Training and Meetings Attended To RECEIVE information, DISCUSS and RESOLVE a course of action if appropriate:
25-04/19	Diary Dates: Meeting dates to be confirmed: a) APM 15 May 2025 at Sancreed Village Hall 6pm b) ACM 15 May 2025 at Sancreed Village Hall 7pm
25-04/20	OPEN SESSION ENDS
25-04/21	EXCLUSION OF THE PRESS AND PUBLIC To resolve that in accordance with s.1(2) of the Public Bodies (Admission to Meetings) Act 1960, the Press and Public be excluded from the meeting during the consideration of the following business owing to the confidential nature of that business.
	a) Acquisition of Land at Drift
25-04/22	MEETING CLOSES