

SANCREED PARISH COUNCIL

**MINUTES FULL COUNCIL MEETING OF
SANCREED PARISH COUNCIL AT MARY WILLIAMS MEMORIAL HALL
TUESDAY 21 JANUARY 2025 AT 7.00 PM**

Contact the Clerk regarding
any item in these Minutes:
Parish Clerk & RFO
Victoria Burton-Davey
clerk@sancreed-pc.gov.uk

Press & Public were invited to attend the above meeting.		
WELCOME: The Chair welcomed Councillors and public attendees to the Meeting which started @19:00		
REF.	DESCRIPTION	
25-01/1	PERSONS PRESENT: Cllr Hawkins (Chair); (Vice Chair) Cllr Haigh; Cllrs Bottrell, Cock, Freeman, Goodman, Harvey (arrived at 19:04), and James CLERK: Victoria Burton-Davey ALSO PRESENT: Cornwall Cllr Brian Clemens APOLOGIES: Cllr Nicholl – work commitments, and Cllr Nicholson - unwell PUBLIC ATTENDEES: 0	
25-01/2	MEMBERS DECLARATIONS No declarations of interest or gifts	
25-01/3	PUBLIC FORUM No public attendees	
25-01/4	APPROVAL OF MINUTES The Meeting RESOLVED that the Minutes of the Full Council Meeting (FCM) of Sancreed Parish Council (SanPC) held on 17 DECEMBER 2024 having been previously circulated be taken as read, APPROVED, and signed. Proposed: Cllr Haigh Seconded: Cllr Hawkins Abstained: Cllr Goodman was not present at the Meeting above, Cllr Harvey was not yet present All Rest In Favour (AIF): YES	CLERK
25-01/5	MATTERS ARISING No matters arising not included below	
25-01/6	CORNWALL COUNCILLOR'S REPORT Cllr Clemens thanked Members for the outstanding response to the latest round of Shared Prosperity Funding. The CAP team were amazed at the response received and it means they managed to support so many diverse projects across the Penwith CAP area. Coupled with the CCF funding, it had put many more projects in a position to apply for the new round of funding. He said he was sure the Penwith CAP could achieve so much more for our communities. With regards the devolution white paper for Cornwall: he hoped Members had had the opportunity to view and digest the intentions of the Government with regards the future for Cornwall. That morning CC Councillors had voted almost unanimously to remain independent. By Sunday the 5th of January it had been brought to his attention that allegedly the CC Leader was talking with Leaders of Devon, Plymouth, and Torbay Councils with regards submitting a joint bid for devolution. This would be against what the six Cornish MPs had said in the press. Having read the latest report on devolution from the Local Government Association, he agreed with the findings of the report regarding that proposals from the Government would weaken the democratic rights of the people to have a fair say on matters of concern, and the ability to influence major decisions which may affect their everyday lives. This was something that he, as a local member, thought totally wrong. He maintained that democracy could be a double edged sword, but he honestly believed it was the only way to govern effectively and fairly. As for the decisions being made around the adult education centres, and the Car Parks, it was a reality that the budget constraints and the growing demands in both Adult Social Care, and the massive increase in demand for Children's Services was going to impact the budget setting process. The National Insurance demands for the CC were also bound to add pressure. He believed they needed to produce a balanced	

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	budget, as to issue a Section 114 and hand over control to the Government would be catastrophic for Cornwall. He hoped to see as many Councillors as possible at the upcoming CAP meeting on the 15th when the topic would be housing, and planning enforcement. He wished the Meeting a Happy new year. Cllr Clemens answered questions on devolution and housing allocations for the new builds at Penzance. He assured Members that the new houses (all affordable homes) were being allocated to local people under Section 106. He agreed to send the Local Housing Needs report to Members. Clerk to send CAP Levelling Up report and West Penwith Rural Transport report to Members.	BC CLERK
25-01/7	NEW PLANNING APPLICATIONS None at time of published Agenda	
25-01/8	PLANNING DECISIONS were NOTED	
	PA24/06115 Proposal: Erection of a compost toilet within a building Location: Land North Of Beacon Farm Sancreed Penzance Cornwall TR20 8QT DECISION: Approved with conditions 31/12/2024	
25-01/9	Other Planning Matters including late applications and decisions	
25-01/10	Amenities a) Playground I. December and January Maintenance check received with thanks to Cllr Goodman. She agreed to do the February checks. II. Swings remedial work: parts were on order. A sycamore branch was NOTED as needing removal from the Glebe. KG had this in hand. b) Dog fouling signs Newbridge were now completed and handed to Cllr Harvey to follow up on installation. c) Fingerpost on road at Drift: the Clerk had asked a local contractor to inspect and quote for remedial works before Christmas, but this had not yet happened. Clerk to follow up. d) An increase in the number of vehicles being 'dumped' in Drift Reservoir Car Park were NOTED. Clerk to follow up on SanPC managing the area. A large branch had also come down in the car park. Cllr Haigh offered to deal with the issue. e) Cllr Bottrell had ordered parts to complete refurbishment of Sancreed Noticeboard	KG KG MH CLERK CLERK DH JB
25-01/11	Communications & Outreach. a) Website/email – nothing to report b) The disposal of the Drift Christmas Tree was discussed. Cllr Bottrell offered to take care of the matter.	JB
25-01/12	Environment a) Sancreed Nature Action Group was in process of organising a meet up with two other parishes for the next workshop with Budding Nature.	
25-01/13	Highways Cllr Clemens to send a notification of works at Lower Grumbla to Clerk	BC

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	The bamboo on in a garden at the crossroads in Drift was NOTED as becoming an issue with regards to restriction of visibility. Clerk to report it to CC.	CLERK
25-01/14	Public Rights of Way (PRoW) An email from Penwith Footpath Preservation Society was read out.	
25-01/15	Policy Reviews & Governance a) Reserves Policy b) Freedom Of Information c) Complaints Handling Procedure NOTED typo alteration to one policy SanPC RESOLVED to ADOPT the three policies above Proposed: Cllr Hawkins Seconded: Cllr James AIF: YES	CLERK
25-01/16	FINANCE a) The Meeting RECEIVED and NOTED the Bank Reconciliations as at the 31 December 2024 b) The Meeting RECEIVED and RESOLVED to APPROVE the January 2025 payment schedule Proposed: Cllr Bottrell Seconded: Cllr Freeman AIF: YES c) RFO report The 3 rd Quarter Budget Report was circulated, NOTED , and signed by the Chair Actioned December Payment Schedule Processed quotes for bench replacement Total Receipts December 2024: £3,335.76 Total Expenditure December 2024: £704.60 d) Grants/Funding I. SanPC RESOLVED to GRANT Cornwall Air Ambulance £250.00 Proposed: Cllr Haigh Seconded: Cllr Hawkins AIF: YES	CLERK /Bank Sigs CLERK CLERK
25-01/17	Clerk's Report and Correspondence a) Clerk report Posted November Minutes to website/noticeboard Drafted FCM Minutes 12-2024 and Agenda 01-2025 Contacted Cornwall Air Ambulance about donation percentages Adopted policy to website b) Correspondence received: a late application to become a Councillor had been received. The person was thanked and encouraged to keep a look out for future vacancies.	
25-01/18	Training and Meetings Attended a) Cllr James had attended the CAP Meeting 15 January 2025: he reported that CC had spent £16 Million on B&Bs for unhoused local people last year. He reported that CC Enforcement officers were overburdened with issues, especially with	

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	illegal caravans and mobile homes. Health would be the theme of the next CAP meeting. Councillors asked to send their questions on the issue to Cllr James. b) Cllrs Hawkins and Cock underwent Code of Conduct Training on 16 January 2025: Cllr Cock noted the focus on Declarations of Interested. The session had been very informative.	ALL/ WJ
25-01/19	Diary Dates: Meeting dates confirmed: a) FCM 18 February 2025 at Mary Williams Memorial Hall	
25-01/20	OPEN SESSION ENDED@1945	
25-01/21	EXCLUSION OF THE PRESS AND PUBLIC The Meeting RESOLVED that in accordance with s.1(2) of the Public Bodies (Admission to Meetings) Act 1960, the Press and Public be excluded from the meeting during the consideration of the following business owing to the confidential nature of that business. Proposed: Cllr Hawkins Seconded: Cllr Haigh AIF: YES The Clerk reminded Members that confidential matters, and emails, were not to be discussed or shared with friends. Family, or other third parties.	
	a) Amenity acquisition update: matters were moving forward after a hiatus needed to sort out some access issues. Funding was discussed: Cllr Haigh was thanked for securing a commitment for £10K of the needed funds, with a possible further donation to be explored. Heads of Terms would be brought to the next Meeting once the Chair, Vice Chair, and Clerk had confirmed the wording with CC. A MOTION to undertake the reinstatement of the access way would also be made.	DH DH/MHk /CLERK
	b) The Clerk circulated redacted quotes for the bench plinth on road at Drift SanPC RESOLVED that the Clerk was to commission Quote B contractor to undertake the work at a cost of £1441.20 plus VAT, and to order the bench at a cost of £660.00 plus VAT Proposed: Cllr Hawkins Seconded: Cllr Freeman AIF: YES	CLERK
25-01/22	MEETING CLOSED@19:55	

Signed: Chair of Meeting



18/02/2025