

SANCREED PARISH COUNCIL

**MINUTES FULL COUNCIL MEETING OF
SANCREED PARISH COUNCIL AT MARY WILLIAMS MEMORIAL HALL
TUESDAY 18 FEBRUARY 2025 AT 7.00 PM**

Contact the Clerk regarding
any item in these Minutes:
Parish Clerk & RFO
Victoria Burton-Davey
clerk@sancreed-pc.gov.uk

Press & Public were invited to attend the above meeting.		
WELCOME: The Chair welcomed Councillors and public attendees to the Meeting which started @19:00		
REF.	DESCRIPTION	ACTION
25-02/1	PERSONS PRESENT: Cllr Hawkins (Chair); Cllrs Bottrell, Cock, Freeman, Goodman, and Nicholson CLERK: Victoria Burton-Davey ALSO PRESENT: Cornwall Cllr Brian Clemens APOLOGIES: Cllr Haigh – unwell, Cllr Harvey – work commitments NOT IN ATTENDANCE: Cllrs James, and Nicholls PUBLIC ATTENDEES: 2	
25-02/2	MEMBERS DECLARATIONS - Pecuniary/Registrable Declarations of Interests – Cllr Goodman for 25-2/7 PA25/00631 - Non-Registrable Interests - none - Declaration of Gifts - none	
25-02/3	PUBLIC FORUM Attendee 1: spoke in support of PA24/07926 at 25-02/7 d). They explained the process whereby it had come back to the Parish Council, and hoped for their support again with the minor changes suggested by CC.	
25-02/4	APPROVAL OF MINUTES The Meeting RESOLVED that the Minutes of the Full Council Meeting (FCM) of Sancreed Parish Council (SanPC) held on 21 January 2025 having been previously circulated be taken as read, APPROVED , and signed. Proposed: Cllr Hawkins Seconded: Cllr Freeman Abstained: Cllr Nicholson were not present at the Meeting above All Rest In Favour (AIF): YES	
25-02/5	MATTERS ARISING None not included below	
25-02/6	CORNWALL COUNCILLOR'S REPORT The monthly Cornwall Council (CC) Report from Councillor Brian Clemens: The budget setting process had been very challenging this time around with the Government implementing the rise in NI, and also lowering the level at which NI became payable causing no end of issues for local and county level authorities. A £500.000 black hole had appeared which had led to redundancies and a cut backs in non-statutory services. With the Elections imminent the Council had taken the decision to implement new compulsory training for all Councillors whether new or re-elected. The major funding schemes such as SPF, CCF, and CLUP were live and there were some changes as to how the funding was to be distributed within the community. Projects that received CCF funding last year were in an ideal position to progress at speed. The amount local members would receive as their Community Chest fund would be lowered from £3000.00 to £1,500 for the coming year. He had no confirmation as to whether the small Highway scheme he received at the CAP would be continued. He was also concerned that the CAPs may now be continues with all the loss of localism and support for local councils that would ensue. The Clerk asked if there was anything the Parish Council could do to voice their support for the continuation of the CAPs but until the decision came to Cabinet or Cornwall Council there was nothing to be done.	

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25-02/7	NEW PLANNING APPLICATIONS	
a) KG stepped out @19:09 KG re- joined the meeting @19:13	PA25/00631 Proposal: We are seeking permission to fell three Monterey Cypress trees identified as T1, T2, T3 on the sketch plan which are within the area marked G2 on the Tree Preservation Order P/12/10 TPO2. Location: Burra Wallah Sancreed Penzance Cornwall The application was discussed. It was NOTED that CC confirmed no bat survey had been done even though bats were thought to roost in these trees. SanPC RESOLVED to SUPPORT PA25/00631 at a Full Council Meeting on 18/02/2025	CLERK
b)	Proposed: Cllr Freeman Seconded: Cllr Hawkins AIF: YES	
	PA25/00621 Proposal: Certificate of lawfulness for existing extension of a barn conversion and conversion of ancillary outbuilding Location: Chiverton Tregonebris Lane Sancreed Penzance The application was discussed SanPC RESOLVED to SUPPORT PA25/00621 at a Full Council Meeting on 18/02/2025	CLERK
c)	Proposed: Cllr Hawkins Seconded: Cllr Freeman AIF: YES	
	PA25/00622 Proposal: Application for a Lawful Development Certificate for an Existing use of land and stables for the keeping of horses Location: Chiverton Tregonebris Lane Sancreed Penzance The application was discussed SanPC RESOLVED to SUPPORT PA25/00622 at a Full Council Meeting on 18/02/2025 Proposed: Cllr Hawkins Seconded: Cllr Freeman AIF: YES	CLERK
d)	PA24/07926 Proposal: Extension to existing farm house, removal of existing garage, construction of new garage plus associated landscaping work. Location: 5 Higher Grumbla Sancreed Penzance Cornwall TR208QZ A site visit was made The application was discussed SanPC RESOLVED to SUPPORT PA25/07926 at a Full Council Meeting on 18/02/2025 Proposed: Cllr Freeman Seconded: Cllr Bottrell AIF: YES	CLERK
25-02/8	PLANNING DECISIONS were NOTED	
	PA24/01551 Location: Land East Of Ennis Cottage Trannack Road Sancreed Cornwall TR20 8QW Proposal: Retention of building and continued use as an agricultural workers dwelling DECISION: Dismissed 07/01/2025	

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Cllr Clemens
left the
Meeting
@19:49

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	Pollinator planter sizes and placement had been agreed with Newbridge residents. Cllr Goodman to liaise with Drift residents to confirm their preferences. SanPC RESOLVED to DELEGATE the order and purchase of four planters for the Parish to the Cllr Goodman and the Clerk, within the incursionary £500.00 spend. Proposed: Cllr Bottrell Seconded: Cllr Cock AIF: YES	KG/ CLERK
25-02/13	Highways The Bamboo growth obstructing the junction at the crossroads in Drift had been reported to CC. Cllr Hawkins had reported residents' concerns about the two sets of light/crossings installed close together in Newbridge. He had also reported the surface break up on the A30 at Drift to CC which had subsequently been filled in a sub-standard fashion.	
25-02/14	Public Rights of Way (PRoW) WG a) The LMP Offer letter for 2025-26 had been circulated. SanPC RESOLVED to ACCEPT the partnership offer for the coming season Proposed: Cllr Nicholson Seconded: Cllr Goodman AIF: YES The Clerk signed the acceptance form to return to CC.	CLERK
25-02/15	Policy Reviews & Governance a) Communications Protocol b) Privacy Notice c) Equality & Diversity Policy The policies above had been circulated prior to the meeting. SanPC RESOLVED to ADOPT policies a), b), and c) Proposed: Cllr Hawkins Seconded: Cllr AIF: d) The Strengthening the Standards and Conduct Framework consultation had been circulated, as had the CALC suggested response. No further amendments suggested.	CLERK
25-02/16	FINANCE a) The Meeting RECEIVED and NOTED the Bank Reconciliations as at the 31 January 2025 b) The Meeting RECEIVED and RESOLVED to APPROVE the February 2025 payment schedule Proposed: Cllr Seconded: Cllr AIF: c) RFO report The January Payment was posted to the website 3rd Quarter Budget Report to web January Payments had been made Cornwall Air Ambulance Grant Agreement was received and the £250.00 grant made CC provided accurate figures for election costs as £1,966.00 contested and £317.28 uncontested Total receipts for January 2025 £13.76 Total expenditure for January 2025 £2,208.38 d) Grants/Funding . The CLUP Applications deadline 28/02/2025 was NOTED	Bnk Sigs /CLERK

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25-02/17	Clerk's Report and Correspondence a) Clerk report Post December Minutes to website/noticeboard Send Housing report to Members FCM Minutes 01-2025 and Agenda 02-2025 drafted Adopted policy to website Reported bamboo in garden at Drift crossroads to CC b) Correspondence received: Email regarding support for Ukraine circulated Email from a person a CC seeking historical documents – Clerk responded that a former Clerk had not retained the documents legally required, so none available which were not on the website or at Kresen Kernow.	
25-02/18	Training and Meetings Attended a) The Clerk had attended the first of two Election 2025 training sessions. She outlined deadlines relevant to Members and would email out a list of deadlines for nominees and the Council.	CLERK
25-02/19	Diary Dates: Meeting dates to be confirmed: a) FCM 18 March 2025 at Mary Williams Memorial Hall	
25-02/20	OPEN SESSION ENDED@20:36	
25-02/21	EXCLUSION OF THE PRESS AND PUBLIC The Meeting RESOLVED that in accordance with s.1(2) of the Public Bodies (Admission to Meetings) Act 1960, the Press and Public be excluded from the meeting during the consideration of the following business owing to the confidential nature of that business. Proposed: Cllr Hawkins Seconded: Cllr Nicholson Abstained: Cllr Freeman Rest In Favour: YES	
	a) Cllr Freeman shared concerns she had about the acquisition of an asset for the Parish at Drift. The Council was handed Heads of Terms regarding an amenity acquisition at Lower Drift which were circulated. SanPC RESOLVED to ACCEPT them, and the Chair and Clerk signed them on behalf of the Council. Proposed: Cllr Cock Seconded: Cllr Goodman Abstained: Cllr Freeman AIF: YES b) Acquisition funding to come to the March meeting.	CLERK CLERK
25-02/22	MEETING CLOSED @20:50	

Signed: Chair of Meeting



12/03/2025