

SANCREED PARISH COUNCIL

MINUTES FULL COUNCIL MEETING OF

SANCREED PARISH COUNCIL AT MARY WILLIAMS MEMORIAL HALL

TUESDAY 17th DECEMBER 2024 AT 7.00 PM

Contact the Clerk regarding
any item in these Minutes:

Parish Clerk & RFO

Victoria Burton-Davey

clerk@sancreed-pc.gov.uk

Press & Public were invited to attend the above meeting.		
WELCOME: The Chair welcomed Councillors and public attendees to the Meeting which started @19:00		
REF.	DESCRIPTION	ACTION
24-12/1	PERSONS PRESENT: Cllr Hawkins (Chair); (Vice Chair) Cllr Haigh; Cllrs Bottrell, Cock, Freeman, Harvey, and Nicholson CLERK: Victoria Burton-Davey ALSO PRESENT: Cornwall Cllr Brian Clemens APOLOGIES: Cllrs Goodman - another engagement, Cllr Nicholls – work commitments NOT PRESENT: Cllr James PUBLIC ATTENDEES: 0	
24-12/2	MEMBERS DECLARATIONS None	
24-12/3	PUBLIC FORUM No public attendees	
24-12/4	APPROVAL OF MINUTES The Meeting RESOLVED that the Minutes of the Full Council Meeting (FCM) of Sancreed Parish Council (SanPC) held on 19 November 2024 having been previously circulated be taken as read, APPROVED, and signed. Proposed: Cllr Nicholson Seconded: Cllr Freeman All Rest In Favour (AIF): YES	CLERK
24-12/5	MATTERS ARISING No matters arising not included below	
24-12/6	CORNWALL COUNCILLOR'S REPORT The monthly Cornwall Council (CC) Report from Councillor Brian Clemens: The CAP meeting in January would be on housing in the area and be attended by Michelle Billing from the Cornwall Council's (CC) housing team who will give a presentation also the social housing providers that work with the council have been invited. Cllr Clemens had attended a budget meeting chaired by David Harris the Deputy Leader of the Council to hopefully give some insight as to funding available to the CAPS in the coming year and highlight proposed funding cuts that could be expected. The transport survey that all local Councils fed into has been published and having been contacted by Spotlight news regarding ongoing issues in the west of the CAP area, he had given a response to them and pointed out that as a Local Authority CC had received £10.6 million to access and address local transport issue. He would be pushing hard for the findings from the survey to form a starting point for all conversations around finding a solution that is both affordable and fit for purpose. The devolution process rumbled on: he had attended a Local Government Association meeting recently, hosted by East Devon District Council, and an officer informed the meeting that they had been told they would have to form a unitary authority such as Cornwall which could take up to two years, and then they would have to have a combined Mayoral authority. Meanwhile, three other south west councils had asked to form a Mayoral authority, and Cornwall was fast losing options if Government insisted on a combined authority. He let the Meeting know that the Localism team was under threat and the Meeting NOTED the adverse impact this could have given the huge support to local Councils they had been. He had been pleased to assist a local couple with a Planning issue, as he knew SanPC had supported their application. House build numbers were discussed. He thanked SanPC for their support and wished all a happy festive season and a happy and prosperous new year. SanPC thanked him for his hard work for residents over the last year and reciprocated his good wishes.	

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24-12/7	NEW PLANNING APPLICATIONS None at time of published Agenda	
24-12/8	PLANNING DECISIONS were NOTED	
	PA24/06336 Proposal: Certificate of lawfulness for existing use of building/caravan and land for purposed under C3 in excess of a 10 year period Location: Meadow Valley Stables Newbridge Penzance Cornwall TR20 8PP DECISION: Withdrawn 30/11/2024	
24-12/9	Other Planning Matters: Notice of appeal for PA24/01551 NOTED	
24-12/10	Amenities a) Playground I. The December Maintenance check would be undertaken by Cllr Goodman. II. Cllr Bottrell to send Clerk specifics of order for swing refurbishment. b) Dog fouling signs Newbridge – they were done but the Clerk had not had the opportunity to pick them up yet. c) Clerk was in process of garnering quotes for the bench on road at Drift d) Sign on road at Drift – the Clerk had contacted the insurers, and the contractor to assess remedial works and quote. e) Drift Reservoir Car Park – nothing to report this month other than vehicles/boats from previous reports still in situation f) Cllr Bottrell was thanked for his work refurbishing the Drift Noticeboard. He said that the Sancreed Noticeboard was next on his list. SanPC had been pleased to provide three Christmas Trees for the Parish again this year, and lights for the Drift Tree. Cllr Freeman kindly offered to pick up the Remembrance Wreaths after Christmas, and to store them.	KG JB CLERK CLERK CLERK CLERK JB SF
24-12/11	Communications & Outreach a) A Christmas tree post had been made and shared. The new Councillor email set up for Cllr Cock.	
24-12/12	Environment a) Information about the recent successful Sancreed Nature Action Group talks was circulated to Members. Clerk to post on website.	CLERK
24-12/13	Highways A Newbridge resident had raised concerns about the yellow lines missing from the highways area under work. Cllr Clemens let the Meeting know that all the line painting would be done when the structural works were completed.	
24-12/14	Public Rights of Way (PRoW) WG Cllr Nicholson let the Meeting know that a DMMO to connect and extend a local path was progressing well. Feedback from local footpath walkers was very positive regarding PRoW in the Parish The LMP offer letter for 2025/26 was NOTED as having been received from CC.	
24-12/15	Policy Reviews & Governance a) The FOI Model Publication Scheme had been circulated prior to the Meeting for REVIEW . SanPC RESOLVED to ADOPT the policy Proposed: Cllr Hawkins Seconded: Cllr Haigh AIF: YES	

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24-12/16	FINANCE a) The Meeting RECEIVED and NOTED the Bank Reconciliations as at the 30 November 2024 b) The Meeting RECEIVED and RESOLVED to APPROVE the December 2024 payment schedule Proposed: Cllr Hawkins Seconded: Cllr Haigh AIF: YES c) RFO report November payments had been made The employers NI contribution should have a minimal or no effect on the Budget 2025/26 Receipt for the Precept Demand 2025/26 received Remittance Advice for the LMP payment for 2024/25 was received and had been paid in December Total Receipts November 2024: £16.08 Total Expenditure November 2024: £825.25 d) Grants/Funding I. Cornwall Air Ambulance was reported to have 43p in £1 donated being diverted to administration. The Clerk asked to request if the whole of the donation for the Helicopter could go directly to that cause and to bring back to January meeting.	SanPC B Sigs /Clerk CLERK
24-12/17	Clerk's Report and Correspondence a) Clerk report Post October Minutes to website/noticeboard Submit planning comments from November meeting Purchase lights and batteries for Drift Christmas Tree Drafted FCM Minutes 11-2024 and Agenda 12-2024 Adopted BUDGET 2025-26 and Asset Register to website b) Email from an unidentified property letting the Council know that national Grid had trimmed some trees which were interfering with cables. c) Clerk Annual Leave was AGREED as 23 December 2024 to 3 January 2025 inclusive.	
24-12/18	Training and Meetings Attended Cllr Haigh had attended the recent CAP Police Liaison meeting. He had found interesting and informative. He had NOTED the Police Tri-Service officer or Police Sergeant attended the St Just market (dates on their website) and it would be a good place for residents to report issues.	
24-12/19	Diary Dates: Meeting dates to be confirmed: a) FCM 21 January 2025 at Mary Williams Memorial Hall	
24-12/20	MEETING CLOSED@19:48	

Signed: Chair of Meeting



21/01/2025