

SANCREED PARISH COUNCIL

**AGENDA FULL COUNCIL MEETING OF
SANCREED PARISH COUNCIL AT SANCREED VILLAGE HALL
TUESDAY 20 MAY 2025 AT 7.00 PM**

Contact the Clerk regarding
any item on this Agenda:
Parish Clerk & RFO
Victoria Burton-Davey
clerk@sancreed-pc.gov.uk

Press & Public are invited to attend the above meeting. Meetings are held in public and may be filmed or recorded by broadcasters, the media or members of the public. A sound record is taken and kept for minute taking purposes until Minutes are approved. If members of the public join the meeting after the Public Forum item on the agenda, they may not be permitted to speak. Agendas and Minutes of Council Meetings are available to view at www.sancreed-pc.gov.uk and on the Sancreed Noticeboards.

REF.	DESCRIPTION
25-05/1	ELECTION OF CHAIR a) Election of Chair b) Signing of Declaration of Acceptance of Office c) Chair's welcome
25-05/2	PERSONS PRESENT/APOLOGIES To NOTE persons, present and RECEIVE apologies for absence.
25-05/3	ELECTION OF VICE CHAIR a) Election of Vice Chair b) Signing of Declaration of Acceptance of Office
25-05/4	MEMBERS DECLARATIONS To NOTE Councillor Declarations of Acceptance of Office To NOTE signing of the Councillor Statement of Assurance and Councillor Communications Agreement To RECEIVE any Declarations of Interest from Members: a. Pecuniary/Registrable Declarations of Interests b. Non-Registrable Interests c. Declaration of Gifts To RESOLVE to grant any requests for Dispensation in line with the Councillor Code of Conduct 2021 if appropriate. To be requested via a Dispensation Form in advance of commencement of the meeting.
25-05/5	PORTFOLIO HOLDERS 2025/26 To confirm Portfolio Holders for 2025/26
25-05/6	PUBLIC FORUM Members of the Public are invited to speak in Public Forum for a maximum of 3 minutes on any subject covered by the Agenda and should give their name and subject to clerk@sancreed-pc.gov.uk (24 hours in advance) or in person before the meeting commences . Councillors will not comment on agenda items in Public Forum however the Public are welcome to stay and listen when the given subject is discussed. Any items brought to Council but not on the agenda will be considered for future meetings on written application to the Parish Clerk. Total time allocated to Public Forum will not exceed 15 minutes , in accordance with Sancreed Parish Council Standing Orders, unless extended at the discretion of the Chair .
25-05/7	APPROVAL OF MINUTES To RESOLVE that the Minutes of the Full Council Meeting (FCM) of Sancreed Parish Council (SanPC) held on 15 April 2025 having been previously circulated be taken as read, APPROVED , and signed.
25-05/8	MATTERS ARISING To NOTE any matters arising from the accepted Minutes

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25-05/9	NEW PLANNING APPLICATIONS PA25/03061 Proposal: Reserved Matters application for (access, appearance, landscaping, layout and scale) details following outline consent PA20/06302 dated 21/10/2020 for up to two dwellings without compliance with condition 1 of decision PA23/02931 dated 21.06.2023 without compliance with condition 1 of decision notice PA24/00199 dated 02.04.2024 without compliance with condition 1 of PA24/05207 dated 12.09.2024 Location: Land South Of Boskydu Sancreed Penzance Cornwall
25-05/10	PLANNING DECISIONS to Note APPEAL: PA23/08823 Proposal: To gain safe/usable exit/entry to fields by large agricultural machinery at present having to go into the village to turn around which is not safe. This will also be a safer access to the fields for all other smaller vehicles. Location: Land South Of School House Sancreed Road Sancreed Cornwall TR20 8QS DECISION: Refused 22/04/2025 APPEAL: PA24/00432 Proposal: Erection of livestock building Location: Land At Trannack Mill Farm Sancreed Penzance Cornwall TR20 8QW DECISION: Dismissed 05/03/2025 PA25/01890 Proposal: Proposed extension to existing garage to form potting shed and garden equipment store Location: Codna Coath Sancreed Penzance Cornwall TR20 8RL DECISION: Approved with conditions 01/05/2025 PA25/02855 Location: Mys Hedra Farm St Buryan Penzance Cornwall TR19 6EJ Proposal: Prior notification for proposed temporary recreational campsite (60 days) DECISION Closed - advice given 30/04/2025 PA25/02040 Location: Ennestreven Farm Trannack Road Sancreed Penzance Cornwall TR20 8QW Proposal Submission of details to discharge conditions 4, 5, 6 and 7 of decision notice PA23/07957 dated 13.12.2023. DECISION: S52/S106 and discharge of condition apps 6/05/2025
25-05/11	Other Planning Matters including late applications and decisions
25-05/12	Amenities a) Playground i. Maintenance checks ii. Swings remedial work b) Drift i. Bus stop seating area ii. Fingerpost iii. Reservoir Car Park c) Phone Box d) Newbridge Defibrillator
25-05/13	Communications & Outreach To RECEIVE information, DISCUSS and RESOLVE a course of action if appropriate. a) Website/email

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25-05/14	Environment To RECEIVE information, DISCUSS and RESOLVE a course of action if appropriate. a) Sancreed Nature Action Group
25-05/15	Highways To RECEIVE information, DISCUSS and RESOLVE a course of action if appropriate.
25-05/16	Public Rights of Way (PRoW) WG To RECEIVE information, DISCUSS and RESOLVE a course of action if appropriate.
25-05/17	Policy Reviews & Governance To RECEIVE information, DISCUSS and RESOLVE a course of action if appropriate. a) Standing Orders 2025 b) Financial Regulations 2025 c) Co-Option Policy
25-05/18	FINANCE a) To RECEIVE and NOTE the Bank Reconciliations as at the 30 April 2025 b) To RECEIVE and RESOLVE to APPROVE the May 2025 payment schedule c) RFO report: i. Internal Audit Report 2024-25 ii. AGAR Annual Governance Statement 2024-25 iii. AGAR Annual Accounting Statement 2024-25 iv. No Conflicts of Interest with BDO LLP v. Dates for Exercise of Public Rights 2024-25 vi. Bank signatory d) Grants/Funding
25-05/19	Clerk's Report and Correspondence To RECEIVE Clerk's Report and NOTE correspondence a) Clerk report b) Correspondence received c) Clerk annual leave
25-05/20	Training and Meetings Attended To RECEIVE information, DISCUSS and RESOLVE a course of action if appropriate:
25-05/21	Diary Dates: Meeting dates to be confirmed: a) FCM 17 June 2025
25-05/22	OPEN SESSION ENDS
25-05/23	EXCLUSION OF THE PRESS AND PUBLIC To resolve that in accordance with s.1(2) of the Public Bodies (Admission to Meetings) Act 1960, the Press and Public be excluded from the meeting during the consideration of the following business owing to the confidential nature of that business. a) Acquisition of Land at Drift
25-05/24	MEETING CLOSES