

SANCREED PARISH COUNCIL

**AGENDA FULL COUNCIL MEETING OF
SANCREED PARISH COUNCIL AT SANCREED VILLAGE HALL
TUESDAY 17 JUNE 2025 AT 7.00 PM**

Contact the Clerk regarding
any item on this Agenda:
Parish Clerk & RFO
Victoria Burton-Davey
clerk@sancreed-pc.gov.uk

Press & Public are invited to attend the above meeting. Meetings are held in public and may be filmed or recorded by broadcasters, the media or members of the public. A sound record is taken and kept for minute taking purposes until Minutes are approved. If members of the public join the meeting after the Public Forum item on the agenda, they may not be permitted to speak. Agendas and Minutes of Council Meetings are available to view at www.sancreed-pc.gov.uk and on the Sancreed Noticeboards.

REF.	DESCRIPTION
25-05/1	PERSONS PRESENT/APOLOGIES To NOTE persons, present and RECEIVE apologies for absence.
25-05/2	MEMBERS DECLARATIONS To RECEIVE any Declarations of Interest from Members: a. Pecuniary/Registrable Declarations of Interests b. Non-Registrable Interests c. Declaration of Gifts To RESOLVE to grant any requests for Dispensation in line with the Councillor Code of Conduct 2021 if appropriate. To be requested via a Dispensation Form in advance of commencement of the meeting.
25-05/3	PUBLIC FORUM Members of the Public are invited to speak in Public Forum for a maximum of 3 minutes on any subject covered by the Agenda and should give their name and subject to clerk@sancreed-pc.gov.uk (24 hours in advance) or in person before the meeting commences . Councillors will not comment on agenda items in Public Forum however the Public are welcome to stay and listen when the given subject is discussed. Any items brought to Council but not on the agenda will be considered for future meetings on written application to the Parish Clerk. Total time allocated to Public Forum will not exceed 15 minutes , in accordance with Sancreed Parish Council Standing Orders, unless extended at the discretion of the Chair .
25-05/4	APPROVAL OF MINUTES To RESOLVE that the Minutes of the Annual Parish Meeting (APM) of Sancreed Parish Council (SanPC) held on 20 May 2025 having been previously circulated be taken as read, APPROVED , and signed. To RESOLVE that the Minutes of the Annual Council Meeting (ACM) of Sancreed SanPC held on 20 May 2025 having been previously circulated be taken as read, APPROVED , and signed.
25-05/5	MATTERS ARISING To NOTE any matters arising from the accepted Minutes
25-05/6	CORNWALL COUNILLOR REPORT To RECEIVE the monthly Cornwall Councillor's Report from Councillor Brian Clemens.
25-05/7	NEW PLANNING APPLICATIONS
	PA24/08089 Proposal: Change of use of land to residential garden with retention of a Shepherds Hut for use ancillary to the dwellinghouse Location: Meadowfield Trannack Road Sancreed Penzance TR20 8QW
	PA25/00489/PREAPP Location: Former Drift Methodist Church Pump Lane Lower Drift Buryas Bridge Penzance Proposal: Pre-application advice for proposed conversion of disused Methodist Chapel into a single dwelling.

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25-05/8	PLANNING DECISIONS None at time of published Agenda.
25-05/9	Other Planning Matters including late applications and decisions
25-05/10	Amenities a) Playground i. Maintenance checks b) Drift i. Bus stop seating area ii. Fingerpost iii. Reservoir Car Park c) Phone Box
25-05/11	Communications & Outreach To RECEIVE information, DISCUSS and RESOLVE a course of action if appropriate. a) Website/email
25-05/12	Environment To RECEIVE information, DISCUSS and RESOLVE a course of action if appropriate. a) Sancreed Nature Action Group
25-05/13	Highways To RECEIVE information, DISCUSS and RESOLVE a course of action if appropriate.
25-05/14	Public Rights of Way (PROW) WG To RECEIVE information, DISCUSS and RESOLVE a course of action if appropriate. a) Contractor: information to share b) Invasive species report/overgrown bridleway
25-05/15	Policy Reviews & Governance To RECEIVE information, DISCUSS and RESOLVE a course of action if appropriate. a) Safeguarding Statement b) Absence Management Policy
25-05/16	FINANCE a) To RECEIVE and NOTE the Bank Reconciliations as at the 31 May 2025 b) To RECEIVE and RESOLVE to APPROVE the June 2025 payment schedule c) RFO report: i. Bank signatory d) Grants/Funding
25-05/17	Clerk's Report and Correspondence To RECEIVE Clerk's Report and NOTE correspondence a) Clerk report b) Correspondence received c) Clerk Review
25-05/18	Training and Meetings Attended To RECEIVE information, DISCUSS and RESOLVE a course of action if appropriate:
25-05/19	Diary Dates: Meeting dates to be confirmed: a) FCM 15 July 2025

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25-05/20	OPEN SESSION ENDS
25-05/21	EXCLUSION OF THE PRESS AND PUBLIC To resolve that in accordance with s.1(2) of the Public Bodies (Admission to Meetings) Act 1960, the Press and Public be excluded from the meeting during the consideration of the following business owing to the confidential nature of that business.
	a) Acquisition of Land at Drift
	b) Council Insurance
25-05/22	MEETING CLOSES