

SANCREED PARISH COUNCIL

**MINUTES FULL COUNCIL MEETING OF
SANCREED PARISH COUNCIL AT SANCREED VILLAGE HALL
TUESDAY 17 JUNE 2025 AT 7.00 PM**

Contact the Clerk regarding
any item in these Minutes:
Parish Clerk & RFO
Victoria Burton-Davey
clerk@sancreed-pc.gov.uk

Press & Public were invited to attend the above meeting. The Chair welcomed attendees. The Meeting commenced @19:00		
REF.	DESCRIPTION	ACTION
25-05/1	PERSONS PRESENT: Cllr Hawkins (Chair); Cllrs Bottrell, Freeman, Goodman, and Nicholls. CLERK: Victoria Burton-Davey ALSO PRESENT: Cornwall Councillor Brian Clemens APOLOGIES: Cllrs James and Cock – work commitments; Cllr Haigh – family commitments; PUBLIC ATTENDEES: 1	
25-05/2	MEMBERS DECLARATIONS: None this month	
25-05/3	PUBLIC FORUM Speaker 1 Reminded the Meeting that there were two paths that needed the attention of Cornwall Council (CC): Burnthouse Lane 117/46/2 and path 117/17/1 needed hard cuts. They also spoke to thank a local resident in Drift for their work maintaining the bus stop areas.	CLERK
25-05/4	APPROVAL OF MINUTES The Meeting RESOLVED that the Minutes of the Annual Parish Meeting (APM) of Sancreed Parish Council (SanPC) held on 20 May 2025 having been previously circulated be taken as read, APPROVED, and signed. Proposed: Cllr Nicholls Seconded: Cllr Freeman Abstained: Cllr Bottrell was not present at the meeting above All In Favour (AIF): YES The Meeting RESOLVED that the Minutes of the Annual Council Meeting (ACM) of Sancreed SanPC held on 20 May 2025 having been previously circulated be taken as read, APPROVED, and signed. Proposed: Cllr Nicholls Seconded: Cllr Goodman Abstained: Cllr Bottrell was not present at the meeting above AIF: YES	CLERK CLERK
25-05/5	MATTERS ARISING None not included below	
25-05/6	CORNWALL COUNILLOR REPORT The monthly CC Report from Councillor Brian Clemens: the post election administration had been decided, and the cabinet posts had been allocated, he had a rather large allocation of committee seats including three scrutiny seats, four substitute seats, and two advocate seats on the Youth Council and the Police and Crime Commissioners Panel of Local Councillors. He was also already the Councils rep. on the Penwith Dark Skies, and (at the time) the Chair of the Penwith CAP. He had been put forward as the nominated Chair of west sub planning and would be taking part in the nominations at the first meeting on the 23 July 2025. The Police and Councillor 'drop in' events were still taking place on the first Monday of the month when possible and had been very busy with Antisocial behaviour issues with the Police having had to step in to issue stage 1 ASB orders on several youngsters. There were also a lot of vehicles being abandoned and he was working the Clerks and other partners to try and get them moved.	

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	The next meeting of the CAP would be the AGM on 2 July 2025 in the Alvern Room at St Johns Hall. Changes in Planning procedure (from Central Government) were stripping away the democratic powers of Cornwall Councillors and the committee options for contentious smaller applications. It was not clear how changes to rural transport would be paid for. The Coaster was confirmed as non-viable.	
25-05/7	NEW PLANNING APPLICATIONS	
a)	PA24/08089 Proposal: Change of use of land to residential garden with retention of a Shepherds Hut for use ancillary to the dwellinghouse Location: Meadowfield Trannack Road Sancreed Penzance TR20 8QW SanPC discussed the application above which had an amendment to consider. A site visit had already been made. SanPC RESOLVED to SUPPORT PA25/08089 Proposed: Cllr Hawkins Seconded: Cllr Bottrell AIF: YES	CLERK
b)	PA25/00489/PREAPP was NOTED (as the Parish not a consultee) Location: Former Drift Methodist Church Pump Lane Lower Drift Buryas Bridge Penzance Proposal: Pre-application advice for proposed conversion of disused Methodist Chapel into a single dwelling.	
25-05/8	PLANNING DECISIONS None at time of published Agenda.	
25-05/9	Other Planning Matters including late applications and decisions	
25-05/10	Amenities a) Playground - Maintenance checks to be forwarded to the Clerk. Clerk to book annual check. b) Drift - Bus stop seating area now completed and being cared for by residents. Lots of appreciative comments had been received verbally by Councillors. - An update on the fingerpost repairs and re-installation had been requested. - Reservoir Car Park advice had been sought and was in process. c) No update on the Phone Box available	AN CLERK CLERK
25-05/11	Communications & Outreach a) Website/emails: Cllr Goodman had received an email enquiring about cycle access at the Beacon. Members confirmed there was no bridleway over the Beacon and access would need to be negotiated with Cornwall Heritage Trust	
25-05/12	Environment a) Sancreed Nature Action Group: there was a resident led project underway to manage the Green at Sancreed to increase biodiversity and promote connection with nature. There was a scythe cutting workshop event planned, a hand made bale workshop, and there would be planting events taking place later in the year. SP NAG had a nature walk planned for the solstice, and tree planting volunteers were being sought for the autumn.	

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SPC/ACM/Minutes/06-2025/

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25-05/17	Clerk's Report and Correspondence a) Clerk report: Posted April Minutes to website and noticeboards Updated Portfolio Holders 2025-26 Thanked Cllr Bottrell for work on swings and noticeboards Planning comments in to CC Advertised councillor vacancies Drafted APM and ACM Minutes 05-2025 and Agenda FCM 06-2025 Adopted Policies to website The ROIs received were sent to CC Sought legal advice b) Correspondence received shared during meeting	
25-05/18	Training and Meetings Attended Councillors were reminded to complete their Code of Conduct training and let the Clerk know when done.	ALL
25-05/19	Diary Dates: Meeting dates confirmed: a) FCM 15 July 2025 b) CAP AGM 2 July 2025	
25-05/20	OPEN SESSION ENDED @20:21	
25-05/21	EXCLUSION OF THE PRESS AND PUBLIC The Meeting RESOLVED that in accordance with s.1(2) of the Public Bodies (Admission to Meetings) Act 1960, the Press and Public be excluded from the meeting during the consideration of the following business owing to the confidential nature of that business. Proposed: Cllr Hawkins Seconded: Cllr Nicholls AIF: YES	
	a) The Clerk updated Members regarding the acquisition of Land at Drift. The Parish Council would wait to hear from CC regarding progressing further.	
	b) The Clerk had requested Council Insurance quotes from three suppliers but was only supplied a renewal from the existing supplier in time for the meeting. (One former provider now did not cover very small councils.) SanPC RESOLVED to take their Council Insurance for 2025-26 with the current provider who had provided a very competitive quote in the Clerk's experience. This could be 'rolled over' for up to three years. Proposed: Cllr Hawkins Seconded: Cllr Freeman AIF: YES	
25-05/22	MEETING CLOSED @20:31	

Signed: Chair of Meeting



15/07/2025