

SANCREED PARISH COUNCIL

**AGENDA FULL COUNCIL MEETING OF
SANCREED PARISH COUNCIL AT SANCREED VILLAGE HALL
TUESDAY 16 SEPTEMBER 2025 AT 7.00 PM**

Contact the Clerk regarding
any item on this Agenda:
Parish Clerk & RFO
clerk@sancreed-pc.gov.uk

Press & Public are invited to attend the above meeting. Meetings are held in public and may be filmed or recorded by broadcasters, the media or members of the public. A sound record may be taken and kept for minute taking purposes until Minutes are approved. If members of the public join the meeting after the Public Forum item on the agenda, they may not be permitted to speak. Agendas and Minutes of Council Meetings are available to view at www.sancreed-pc.gov.uk and on the Sancreed Noticeboards.

REF.	DESCRIPTION
25-09/1	PERSONS PRESENT/APOLOGIES To NOTE persons, present and RECEIVE apologies for absence.
25-09/2	MEMBERS DECLARATIONS To RECEIVE any Declarations of Interest from Members: a. Pecuniary/Registrable Declarations of Interests b. Non-Registrable Interests c. Declaration of Gifts To RESOLVE to grant any requests for Dispensation in line with the Councillor Code of Conduct 2021 if appropriate. To be requested via a Dispensation Form in advance of commencement of the meeting.
25-09/3	PROSPECTIVE COUNCILLOR INTRODUCTION To hear from the prospective Councillor present
25-09/4	PUBLIC FORUM Members of the Public are invited to speak in Public Forum for a maximum of 3 minutes on any subject covered by the Agenda and should give their name and subject to clerk@sancreed-pc.gov.uk (24 hours in advance) or in person before the meeting commences . Councillors will not comment on agenda items in Public Forum however the Public are welcome to stay and listen when the given subject is discussed. Any items brought to Council but not on the agenda will be considered for future meetings on written application to the Parish Clerk. Total time allocated to Public Forum will not exceed 15 minutes , in accordance with Sancreed Parish Council Standing Orders, unless extended at the discretion of the Chair .
25-09/5	APPROVAL OF MINUTES To RESOLVE that the Minutes of the Full Council Meeting (FCM) of Sancreed Parish Council (SanPC) held on 19 August 2025 having been previously circulated be taken as read, APPROVED , and signed
25-09/6	MATTERS ARISING To NOTE any matters arising from the accepted Minutes
25-09/7	CORNWALL COUNCILLOR REPORT To RECEIVE the monthly Cornwall Councillor's Report from Councillor Brian Clemens.
25-09/8	NEW PLANNING APPLICATIONS None at time of published Agenda
25-09/9	PLANNING DECISIONS to Note PA25/03748 Location: Barn 1 Chiverton Tregonebris Lane Sancreed Penzance Cornwall TR20 8QS Proposal: Certificate of Lawfulness for existing use:- Rebuilding of an existing outbuilding to continue its use as storage DECISION: Granted (CAADs, PIPs and LUs only) 19/08/2025

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	PA25/04562 Proposal: Hedgerow removal notice to remove 3 x 2m sections of hedgerow in order to install kissing gates to allow pedestrian access to the general public. Location: Treganhoe Farm Sancreed Penzance TR20 8RH DECISION: Permission Granted 04/08/2025
25-09/10	Other Planning Matters including late applications and decisions
	PA25/04672 5 Day Protocol Proposal: Retrospective change of use of summerhouse to an annexe for family and holiday accommodation. Location: 3 Drift Close Lower Drift Buryas Bridge Penzance CONSENSUS: 1. Agree with the planning officer recommendations 09/09/2025
25-09/11	Amenities a) Playground i. Maintenance checks b) Drift i. Bus stop set down/car park side ii. Fingerpost iii. Reservoir Car Park c) Phone Box
25-09/12	Communications & Outreach To RECEIVE information, DISCUSS and RESOLVE a course of action if appropriate. a) Website/email
25-09/13	Environment To RECEIVE information, DISCUSS and RESOLVE a course of action if appropriate. a) Sancreed Nature Action Group
25-09/14	Highways To RECEIVE information, DISCUSS and RESOLVE a course of action if appropriate. a) Rural Mobility Pilot Scheme
25-09/15	Public Rights of Way (PRoW) WG To RECEIVE information, DISCUSS and RESOLVE a course of action if appropriate. a) Public Rights of Way network as part of the Enhanced LMP scheme
25-09/16	Policy Reviews & Governance To RECEIVE information, DISCUSS and RESOLVE a course of action if appropriate. a) CC Dogs on Beaches Policy
25-09/17	FINANCE a) To RECEIVE and NOTE the Bank Reconciliations as at the 31 August 2025 b) To RECEIVE and RESOLVE to APPROVE the September 2025 payment schedule c) RFO report i. To RESOLVE to APPROVE the updated Budget 2025-26 ii. To RESOLVE to APPROVE purchase of an Epson EcoTank 2850 printer at £249.99 as the old printer no longer worked. d) New Clerk appointment: i. To RESOLVE to APPROVE the Clerk pension provision to be via the Local Government Pension Scheme ii. To RESOLVE to APPROVE a new Clerk debit card application

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	e) Grants/Funding i. RBL Poppy order ii. YMCA Cornwall Grant Application
25-09/18	Clerk's Report and Correspondence To RECEIVE Clerk's Report and NOTE correspondence a) Clerk report b) Correspondence received
25-09/19	Training and Meetings Attended To RECEIVE information, DISCUSS and RESOLVE a course of action if appropriate:
25-09/20	Diary Dates: Meeting dates to be confirmed: a) FCM 21 October 2025
25-09/21	COUNCILLOR CO-OPTION To REVIEW the application of the prospective Councillor in attendance and vote on co-option via ballot.
25-09/22	MEETING CLOSES