

Sancreed Parish Council

Agenda – 17 March 2026

Tel: 07704 642 521

Email: clerk@sancreed-pc.gov.uk

To Members of Sancreed Parish Council: Councillors: D Haigh (Chair), K Goodman (Vice-Chair), J Bottrell, L Cock, S Freeman, W James, A Mullaney, A Nicholls, P Nicholson, 1 vacancy

Dear Councillor

You are summoned to the monthly meeting of Sancreed Parish Council on **Tuesday 17 March 2026 at 7.00pm**, to be held in the **Mary Williams Memorial Hall, Sancreed**, for the purpose of transacting the following business.

Press & Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.

Yours sincerely

Louise Clifton

Clerk to the Council
10 March 2026

AGENDA

AGENDA NO.	AGENDA ITEMS
26-03/1	To record absences and note apologies for absence
26-03/2	<u>Declarations of Interest:</u> <i>All Councillors are reminded to keep their Register of Interests up to date (available online at: https://www.cornwall.gov.uk/people-and-communities/community-area-partnerships/penwith/) All Councillors must declare any interest i.e. Disclosable Pecuniary Interest (DPI), Other Registerable Interest (ORI) or Non-Registerable Interest (NRI), in items on the agenda and the nature of the interest. In keeping with the Council's Code of Conduct, Members must leave the meeting during the discussion relating to the item in which the interest has been declared – including during public speaking - unless a dispensation has been requested in writing by the Member and granted by the Council.</i>
26-03/3	Member Dispensations <i>To consider written requests from Members for dispensations, received by the Clerk in advance of the meeting</i>
26-03/4	Public Speaking <i>(up to 15 minutes in total)</i>
26-03/5	Cornwall Councillor reports – <i>To receive reports from the Cornwall Council division member on their work relevant to Sancreed parish.</i>
26-03/6	Minutes of the meeting held on 17 February 2026 To resolve – that the minutes of the meeting of the council, as above, having been circulated, be taken as read, approved and signed by the Chair as a true and accurate record of the meeting.
26-03/7	Clerk's update report – <i>To receive updates and consider any actions necessary</i>

26-03/8	Planning Applications	
	a)	None received at time of agenda publication
	b)	<i>Any additional planning consultations received before the meeting.</i>
26-03/9	5 day planning protocol – responses to 5 day planning protocol consultations sent to Cornwall Council in the last month None	
26-03/10	Planning applications determined by Cornwall Council in past month – report for information, to note.	
26-03/11	PAYMENTS & GRANTS	
	a) Schedule of Payments - To <i>approve</i> the payments to be made, as set out in the schedule	
26-03/12	AMENITIES	
	a) Playground <i>To receive an update on maintenance checks and to resolve to take any resulting action that may be necessary.</i>	
26-03/13	ENVIRONMENT	
	a) Sancreed Nature Action Group <i>to receive an update on the work of the group and to agree any actions requested of the parish council</i> b) Drift Reservoir Layby – volunteer clean-up group	
26-03/14	HIGHWAYS and PUBLIC RIGHTS OF WAY	
	a) Public Rights of Way (PROW) Working Group <i>To receive any updates from the working group, also to receive any update on the Enhanced LMP application submitted</i> b) VAS data – Drift and Newbridge <i>To receive an update on the data from the speed sign</i> c) Deadmans Fingerpost – works needed, and potential for heritage funding, to resolve action as appropriate 	
26-03/15	PARTNERSHIP WORKING AND CONSULTATIONS	
	a) Potential event at the Glebe – Sancreed Feast, 24th May – Whitson – to consider parish council support for the proposed event [Cllr Goodman] b) Cornwall Council Post-Storm Survey – to resolve a parish council response c) Draft Community Emergency Plan – to consider options for drafting a Community Emergency Plan and how to proceed to get a plan in place, including resources (time and funding)	
	ACCOUNTS AND GOVERNANCE	
26-03/16	Update from the Grants Working Group	
26-03/17	Finance reports and bank reconciliations a) Budget v Actual report; bank reconciliation; receipts and payments report to 28 February 2026, b) Balances – CIL Funds and Earmarked Reserves as at 28 February 2026 To RESOLVE to receive the Finance Reports as at 28 February 2026.	
26-03/18	Compliance with AGAR Assertion 10, digital and data compliance <i>To review the parish council's arrangements with respect to digital and data compliance and to resolve to take appropriate action if needed</i>	
26-03/19	Review of Employer Pension Discretions Policy <i>To note new advice from Cornwall Council and to review and resolve on updated wording for the Discretions Policy.</i>	

26-03/20	Review of Co-option Policy <i>To review the council's Co-option Policy in line with best practice, and to resolve to adopt an updated version of the policy.</i>
26-03/21	Correspondence February items: (None)
26-03/22	Councillors a) Training <i>To consider requests and opportunities for training</i> b) Reports from Cllrs as representatives on outside bodies or from recent meetings <i>To consider reports and to Resolve to take action on recommendations to Council as appropriate.</i>
26-03/23	Co-option applications (if so, then also Declaration of Acceptance of Office) <i>If any applications received (one vacancy).</i>
26-03/24	Agenda items for a future meeting <i>i. Any items deferred from this meeting</i> <i>ii. Policy for use and audit controls - Council Debit Card To review and resolve to approve policy.</i> <i>iii. Review of Council insurance cover, including review of fidelity guarantee, assets covered and valuations.</i> Date of next meeting: 21 April 2026 at the Sancreed Village Hall, Sancreed
	MATTERS FOR DECISION, INFORMATION EXCLUDED FROM THE PRESS AND PUBLIC
26-03/25	Exclusion of the press and public To resolve: that in accordance with s.1(2) of the Public Bodies (Admission to Meetings) Act 1960, the Press and Public be excluded from the meeting during the consideration of the following business owing to the confidential nature of that business.
26-03/26	Drift Reservoir Layby <i>To receive an update on the terms of the draft licence agreement with Highways</i>
26-03/27	Finger post at Drift <i>To consider quotes for works and resolve on the course of action to take.</i>