

Sancreed Parish Council

Agenda – 21 April 2026

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To Members of Sancreed Parish Council: Councillors: D Haigh (Chair), K Goodman (Vice-Chair), J Bottrell, L Cock, S Freeman, W James, A Mullaney, A Nicholls, P Nicholson, *1 vacancy*

Dear Councillor

You are summoned to the monthly meeting of Sancreed Parish Council on **Tuesday 21 April 2026 at 7.00pm**, to be held in the **Sancreed Village Hall, Sancreed**, for the purpose of transacting the following business.

Press & Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.

Yours sincerely

Louise Clifton

Clerk to the Council

14 April 2026

AGENDA

AGENDA NO.	AGENDA ITEMS
26-04/1	To record absences and note apologies for absence
26-04/2	<u>Declarations of Interest:</u> <i>All Councillors are reminded to keep their Register of Interests up to date (available online at: https://www.cornwall.gov.uk/people-and-communities/community-area-partnerships/penwith/) All Councillors must declare any interest i.e. Disclosable Pecuniary Interest (DPI), Other Registerable Interest (ORI) or Non-Registerable Interest (NRI), in items on the agenda and the nature of the interest. In keeping with the Council's Code of Conduct, Members must leave the meeting during the discussion relating to the item in which the interest has been declared – including during public speaking - unless a dispensation has been requested in writing by the Member and granted by the Council.</i>
26-04/3	Member Dispensations <i>To consider written requests from Members for dispensations, received by the Clerk in advance of the meeting</i>
26-04/4	Public Speaking <i>(up to 15 minutes in total)</i>
26-04/5	Cornwall Councillor reports – <i>To receive reports from the Cornwall Council division member on their work relevant to Sancreed parish.</i>
26-04/6	Minutes of the meeting held on 17 March 2026 To resolve – that the minutes of the meeting of the council, as above, having been circulated, be taken as read, approved and signed by the Chair as a true and accurate record of the meeting.
26-04/7	Clerk's update report – <i>To receive updates and consider any actions necessary</i>

26-04/8	Planning Applications	
	a)	PA26/01448 – Land South of Tanglewood, Sancreed TR20 8QR – Permission in Principle for the subdivision of land and creation of one dwelling with new driveway access and parking (minimum of 1, maximum of 1)
	b)	PA26/02025 – The Caravan, Boswens Farm, Newbridge – Temporary rural worker’s static caravan.
	c)	<i>Any additional planning consultations received before the meeting.</i>
26-04/9	5 day planning protocol – responses to 5 day planning protocol consultations sent to Cornwall Council in the last month None	
26-04/10	Planning applications determined by Cornwall Council in past month – report for information, to note. March: PA26/00557 – Old Boswarthen Farmhouse, Newbridge – Submission of details to discharge Condition 3 Archaeology in respect of Decision Notice PA25/05405 dated 03.12.2025. Decision: Discharge of conditions – not all conditions agreed..	
26-04/11	PAYMENTS & GRANTS	
	a)	Schedule of Payments - To approve the payments to be made, as set out in the schedule
	b)	Grants – To resolve whether to award a grant, if application received.
26-04/12	AMENITIES	
	a)	Playground To receive an update on maintenance checks and to resolve to take any resulting action that may be necessary.
	b)	Glebe Trees – note that this is an agenda item later in the meeting, following exclusion of press and public, to consider quotes and advice on works to trees on boundaries.
26-04/13	ENVIRONMENT	
	a)	Sancreed Nature Action Group to receive an update on the work of the group and to agree any actions requested of the parish council
	b)	Drift Reservoir Layby – volunteer clean-up group
	c)	To consider calling on local MP to support the question to parliament, as requested by Climate Vision in their letter to the council of 24 March [Cllr Goodman]
26-04/14	HIGHWAYS and PUBLIC RIGHTS OF WAY	
	a)	Public Rights of Way (PRoW) Working Group To receive any updates from the working group, also to receive any update on the Enhanced LMP application submitted
	b)	VAS data – Drift and Newbridge To receive an update on the data from the speed sign
	c)	Deadmans Fingerpost – works needed, and potential for heritage funding, to resolve action as appropriate
26-04/15	PARTNERSHIP WORKING AND CONSULTATIONS	
	a)	Draft Community Emergency Plan – to receive an update from the Emergency Planning working group
	b)	Cornwall Council Consultation – Cornwall Cultural Strategy To decide whether to send a parish council response and, if so, the wording. https://letstalk.cornwall.gov.uk/cornwall-cultural-strategy

	c) Public Realm Improvement and Re-introduction of Weed Treatment – <i>To consider documents received from Cornwall Council and to decide whether to opt-out of the scheme in 2026/27</i> d) Arrangements for Annual Parish Meeting of Electors
	ACCOUNTS AND GOVERNANCE
26-04/16	Update from the Grants Working Group
26-04/17	Finance reports and bank reconciliations a) Budget v Actual report; bank reconciliation; monthly receipts and payments report to 31 March 2026 b) Asset Register as at 31 March 2026 c) Balances of Earmarked and General Reserves as at 31 March 2026 d) Financial Risk Assessment 2025.26 e) Neighbourhood Portion of CIL funds – end of year report 2025/26 To RESOLVE to adopt the Finance Reports as at 31 March 2026 and authorise payments on the April payments schedule.
26-04/18	Review of Council policies: <i>To resolve to adopt the following policies / updates to policies:</i> a) Statement of Internal Controls (<i>updated policy</i>) b) Freedom of Information Publication Scheme (<i>update existing policy</i>) c) Investment Strategy (<i>new policy</i>) d) Reserves Policy (<i>new policy</i>)
26-04/19	Correspondence March items: (None)
26-04/20	Councillors a) Training <i>To consider requests and opportunities for training</i> b) Reports from Cllrs as representatives on outside bodies or from recent meetings <i>To consider reports and to Resolve to take action on recommendations to Council as appropriate.</i>
26-04/21	Co-option applications (if so, then also Declaration of Acceptance of Office) <i>If any applications received (one vacancy).</i>
26-04/22	Agenda items for a future meeting i. Any items deferred from this meeting ii. Policy for use and audit controls - Council Debit Card <i>To review and resolve to approve policy.</i> iii. Review of Council insurance cover, including review of fidelity guarantee, assets covered and valuations. Date of next meeting: 19 May 2026 at the Sancreed Village Hall, Sancreed
	MATTERS FOR DECISION, INFORMATION EXCLUDED FROM THE PRESS AND PUBLIC
26-04/23	Exclusion of the press and public To resolve: that in accordance with s.1(2) of the Public Bodies (Admission to Meetings) Act 1960, the Press and Public be excluded from the meeting during the consideration of the following business owing to the confidential nature of that business.
26-04/24	Finger post at Drift <i>To consider quotes for works and resolve on the course of action to take.</i>

26-04/25

Glebe Trees *To consider quotes received for works and advice on responsibilities for trees on boundaries to the Glebe land. To **resolve** a course of action to take.*