

SANCREED PARISH COUNCIL

NOTICE OF MEETING: FULL COUNCIL MEETING

Tuesday 16 June 2026 at 7.00pm | Sancreed Village Hall, Sancreed

Tel: 07704 642 521 | clerk@sancreed-pc.gov.uk | www.sancreed-pc.gov.uk

AGENDA

STANDING ITEMS

1. Apologies for Absence

To receive and note apologies for absence.

2. Declarations of Interest

To receive declarations of disclosable pecuniary interests, other registrable interests, and non-registrable interests from members in relation to items on this agenda.

To resolve to grant any dispensations requested in writing prior to the meeting, in accordance with the Councillor Code of Conduct 2021.

3. Public Participation

Members of the public are invited to address the Council on any item within its remit. Time allowed is 3 minutes per person, or per group if attending together. Public participation will not normally exceed 15 minutes in total. Please notify the Clerk at clerk@sancreed-pc.gov.uk at least 24 hours before the meeting or register in person before the meeting begins.

4. Cornwall Councillor Report

To receive the monthly report from the Cornwall Councillor.

5. Minutes

To resolve to approve the minutes of the Full Council Meeting held on 19 May 2026, as a true and accurate record of that meeting, and for the Chair to sign them accordingly.

6. Clerk's Report and Correspondence

To receive and review the Clerk's handover report and to resolve any actions arising.

a) Clerk's handover report, as updated by the Chairman.

b) Correspondence received

PLANNING

7. Planning Applications: Consultations

To consider planning applications received before the meeting and resolve the Council's response.

8. Planning: 5 Day Protocol

To note or resolve responses to 5 day planning protocol consultations submitted to Cornwall Council in the preceding month.

9. Planning Decisions

To note planning applications determined by Cornwall Council in the past month.

PA26/03033 (02/06/2026): Prior approval not required (PA/AF/TEL/DEM/)

Applicant: Mr Stephen John Matthews

Location: Trannack Farm, Trannack, Newbridge, Penzance, Cornwall TR20 8PN

Proposal: Prior notification of agricultural or forestry development. Proposed agricultural building for the storage of machinery, equipment, and general farm supplies, formed through the extension and alteration of an existing former piggery structure.

PA26/03089 (05/06/2026) S52/S106 and discharge of condition

Applicant: Mr & Mrs Simon & Sarah Earp

Location: Land South Of Boskydu Sancreed Penzance TR20 8RL

Proposal Submission of details to discharge Condition 5 in respect of Decision Notice PA20/06302 dated 08.09.2020

FINANCE

10. Payments and Grants

- a)** To resolve to approve the payments set out in the June 2026 payment schedule.
- b)** To resolve to award grant funding for any applications received:
 - i.** Grant application expected from the village hall for an art exhibition (discussed at May meeting).
 - ii.** To consider funding towards grass cutting at Drift Reservoir (discussed at May meeting).

11. Finance Reports and Bank Reconciliations

To resolve to authorise payments on the June 2026 payment schedule.

AMENITIES, ENVIRONMENT AND HIGHWAYS

12. Amenities

- a)** To receive an update on playground maintenance checks and resolve any action required.
- b)** To receive an update on Drift Reservoir Layby and to consider new signage.
- c)** To receive an update on the trees at the Glebe.
- d)** To receive a proposal for use of the Sancreed Village Hall address as the postal address for the Council and consider the proposal.

13. Environment

- a)** To receive an update from the Sancreed Nature Action Group and agree any actions requested of the Council.
- b)** To consider steps to address dog fouling on Sancreed Beacon. Referred from May meeting.

14. Highways and Public Rights of Way

- a)** To receive updates from the PRow Working Group, including any update on new projects for an Enhanced LMP.
- b)** To consider submitting an application for Enhanced LMP funding 2026/27.
- c)** To receive updates on VAS in Drift and Newbridge.

15. Partnership Working and Consultations

- a)** To receive an update on the Community Emergency Plan and resolve a course of action if appropriate.

GOVERNANCE AND ADMINISTRATION

16. Meeting Venues 2026/27

To receive an update on the cost of venue hire and agree the venues for the Council meetings for 2026/27.

17. Cyber-Security

To receive a report on cyber-security and the use of personal devices for Council business. Requested by Cllr Freeman. Report to be presented by Cllr Haigh.

18. Staffing Committee: Appointment of Members

To resolve to appoint Councillors to the Staffing Committee for 2026/27.

19. Working Groups and Outside Bodies: Appointments

To resolve to appoint Councillor representatives to the following working groups and outside bodies:

- a) Noticeboard updating (Sancreed, Newbridge, Drift)
- b) Sancreed Village Hall Committee
- c) Sancreed Nature Action Group
- d) Drift car park and Drift Reservoir car park checks
- e) Penwith Community Area Partnership
- f) Police Liaison Representative
- g) Communications and Outreach Working Group
- h) Public Rights of Way Working Group
- i) Playground Working Group
- j) Grants Working Group

20. Councillor Training and External Meetings

- a) To consider any requests or opportunities for Councillor training.
- b) To receive reports from Councillors attending outside bodies or external meetings and resolve to act on any recommendations as appropriate.

21. Items for a Future Agenda

Any items deferred from this meeting.

22. Date of Next Meeting

To note the date of the next Full Council Meeting.

END OF OPEN SESSION

CONFIDENTIAL BUSINESS: EXCLUSION OF PRESS AND PUBLIC

To resolve: that in accordance with s.1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting during consideration of the following items, owing to the confidential nature of that business.

23. Land at Drift

To receive an update on land at Drift.

24. Staffing Committee: Clerk and RFO

To receive an update from the Staffing Committee on the Clerk and RFO and to resolve budget and to delegate the recruitment to the Staffing Committee.