

Sancreed Parish Council

Minutes – 21 April 2026

Minutes of the monthly meeting of Sancreed Parish Council held on Tuesday 21 April 2026 at 7.00pm at Sancreed Village Hall.

Councillors present: Cllrs: D Haigh (Chair), K Goodman (Vice-Chair), J Bottrell, L Cock, S Freeman (until 7.43pm), A Mullaney, A Nicholls, P Nicholson.

In attendance: 4 members of the public. Cornwall Councillor Brian Clemens

Officer support: Clerk/RFO

Minute No.	AGENDA ITEMS
26-04/1	To record absences and note apologies for absence Absent: Cllr James. Apologies received from Cllr James.
26-04/2	<u>Declarations of Interest:</u> None.
26-04/3	Member Dispensations No requests received.
26-04/4	Public Speaking. None.
26-04/5	Cornwall Councillor reports Cornwall Councillor Clemens had provided a written update report prior to the meeting - An overview of planning enforcement figures had been circulated for information. - Encouraged thorough reading of the public realm proposal from Cornwall Council. - An update was given on the decision made by Cornwall Council earlier in the day, to delay the start-date of the weed treatment to give time for review and public consultation. - The local Police presence was back to a normal level - A meeting was held last Friday, a Member Briefing on the numerous changes to planning legislation. Assurances were given that parish councils would continue to be consultees. There will likely be far fewer applications sent to parish councils for consultation, minor applications (1 to 9 units) will be decided by officers. Parish Councils can still submit comments if not consulted and contentious plans may be referred to Cornwall Council planning committee or an Elected Member for decision. Parish Councils will no longer have the ability to ask the Cornwall Councillor to call an application to committee. There are currently three divisional planning committees (area based) plus the Strategic Planning Committee. This structure may be reviewed. - As spokesperson for the Independent Group on the Fire and Rescue Service, noted that in other areas property and equipment is being sold off to balance the books. Cornwall is fortunate in that the Fire and Rescue Service is maintained by Cornwall Council, with investment in the service. There is a need for more retained fire fighters, training available.
26-04/6	Minutes of the meeting held on <u>17 March 2026</u> Resolved – that the minutes of the meeting of the council, as above, having been circulated, be taken as read, approved and signed by the Chair as a true and accurate record of the meeting.
26-04/7	Clerk's update report Members noted the update report circulated prior to the meeting.

	Points of note: • Drift Reservoir Layby signs were ready for the Clerk to collect. Action: Clerk to collect. Cllr Nicholson to install. • Quotes for fingerposts to be sought for next meeting (Deadman’s and Drift). Action: Clerk/Cllrs. • Accounts software (EasyPC) is a significant improvement on the spreadsheet system previously used, and has proved helpful for monthly accounting and for the financial year end, and so has been adopted for use, in line with earlier council decision.																																
26-04/8	Planning Applications																																
	a)	PA26/01448 – Land South of Tanglewood, Sancreed TR20 8QR – Permission in Principle for the subdivision of land and creation of one dwelling with new driveway access and parking (minimum of 1, maximum of 1) Resolved – that the parish council supports the application in principle.																															
	b)	PA26/02025 – The Caravan, Boswens Farm, Newbridge – Temporary rural worker’s static caravan. Resolved – that the application is supported.																															
	c)	PA26/02449 – Sancreed House, Sancreed Road, Sancreed – Works to Tree(s) covered by a Tree Preservation Order (TPO) – T1 – Ash – Full removal. T32 – Sycamore – Removal to ground level. Resolved – that the application is supported.																															
26-04/9	5 day planning protocol – responses to 5 day planning protocol consultations sent to Cornwall Council in the last month None																																
26-04/10	Planning applications determined by Cornwall Council in past month – Noted: PA26/00557 – Old Boswarthen Farmhouse, Newbridge – Submission of details to discharge Condition 3 Archaeology in respect of Decision Notice PA25/05405 dated 03.12.2025. Cornwall Council decision: Discharge of conditions – not all conditions agreed.																																
26-04/11	Payments & Grants a) Schedule of Payments Resolved to approve the payments to be made, as set out in the schedule <table><tr><th>Payee</th><th>Purpose</th><th>Amount (inc VAT)</th></tr><tr><td colspan="3"><i>To be paid by online bank payments</i></td></tr><tr><td>Cornwall ALC</td><td>CALC membership 26.27</td><td>£419.17</td></tr><tr><td>ICT Connect</td><td>Monthly website hosting</td><td>£12.00</td></tr><tr><td>B Goraus</td><td>Internal Audit fee 25/26</td><td>£150.00</td></tr><tr><td>ICT Connect</td><td>Domain Sancreed.pc.gov.uk 1 year</td><td>£60.00</td></tr><tr><td colspan="2">Staff costs (March)</td><td>£756.76</td></tr><tr><td>L Clifton</td><td>Clerk expenses reimbursed (March)</td><td>£40.85</td></tr><tr><td colspan="3"><i>Direct Debits</i></td></tr><tr><td>HMRC</td><td colspan="2"><i>Included in Staff Costs above.</i></td></tr></table> b) Grants – No grant applications received.			Payee	Purpose	Amount (inc VAT)	<i>To be paid by online bank payments</i>			Cornwall ALC	CALC membership 26.27	£419.17	ICT Connect	Monthly website hosting	£12.00	B Goraus	Internal Audit fee 25/26	£150.00	ICT Connect	Domain Sancreed.pc.gov.uk 1 year	£60.00	Staff costs (March)		£756.76	L Clifton	Clerk expenses reimbursed (March)	£40.85	<i>Direct Debits</i>			HMRC	<i>Included in Staff Costs above.</i>	
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26-04/12	Amenities a) Playground To receive an update on maintenance checks and to resolve to take any resulting action that may be necessary.																																

	Cllr Goodman had checked earlier in the day, all is in order. Fallen tree branches have been removed. b) Glebe Trees Members considered the update report and agreed – to go back to the land agents regarding the two trees on the boundaries, to ask that the land agents liaise with the neighbouring property owner, and to seek a local company who may charge less for felling the trees and removal of the timber. Action: Cllrs Haigh, Nicholson and Goodman
26-04/13	Environment a) Sancreed Nature Action Group SW Lakes Trust, Warden will meet on site on Thursday to advise on how best to maintain the site for nature conservation. A flier for June events has been circulated. b) Drift Reservoir Layby – volunteer clean-up group Cllrs Haigh, Nicholls, Goodman, Mullaney, Bottrell worked on site last Thursday to clear a significant amount of vegetation and rubbish. All volunteers were thanked, and Cornwall Council for granting the licence to enable the works to be carried out. An update will be published on the parish council's website. Action: Clerk/Cllr Haigh. c) To consider calling on local MP to support the question to parliament, as requested by Climate Vision in their letter to the council of 24 March. Cllr Goodman presented the correspondence received, in the context of the importance of preparedness for emergencies such as severe weather events predicted to increase in frequency due to climate change. Following discussion, it was agreed to adjourn this matter to the next meeting to enable time for the wording of a proposed motion to council to be developed. Action: Cllr Goodman to research and report to next meeting Cllr Freeman left the meeting at this point. 7.43pm. The Chair adjourned the meeting at 7.43pm. The meeting re-commenced at 7.50pm.
26-04/14	Highways and Public Rights of Way a) Public Rights of Way (PROW) Working Group <i>To receive any updates from the working group, also to receive any update on the Enhanced LMP application submitted</i> Agenda item for May council meeting – review the LMP contract for 2026/27 No update on the Enhanced LMP meeting. Councillors to meet grounds contractor and landowner on site to agree how to proceed. Action: Cllrs Nicholson and Mullaney. b) VAS data – Drift and Newbridge <i>To receive an update on the data from the speed sign</i> The data from the Vehicle Activated Signs at Drift and Newbridge had been requested from Cornwall Council and will be provided on a monthly basis in future. The VAS data circulated prior to the meeting was noted, and will be updated on the website as and when received. c) Deadmans Fingerpost – no update.

26-04/15	Partnership working and consultations a) Draft Community Emergency Plan – to <i>receive</i> an update from the Emergency Planning working group The Emergency Plan Working Group had met and drafted an emergency plan, to help the community to have provision in place for short-term emergency cover. It was noted that this was the sort of project that could be funded through the Cornwall Councillor Community Chest fund, this to be looked into. Action: Clerk / Cllr Nicholls A draft Community Emergency Plan document will be circulated to all Councillors for comment. Action: Cllr Nicholls b) Cornwall Council Consultation – Cornwall Cultural Strategy <i>To decide whether to send a parish council response and, if so, the wording.</i> https://letstalk.cornwall.gov.uk/cornwall-cultural-strategy . Noted c) Public Realm Improvement and Re-introduction of Weed Treatment – To consider documents received from Cornwall Council and to decide whether to opt-out of the scheme in 2026/27 Cllr Haigh reported on the Cornwall Council decision made earlier in the day. Cornwall Council had recognised the implications of the decision to re-start chemical treatment of weeds in the public realm. The decision had been made to delay the scheme until after public consultation. Noted. d) Arrangements for Annual Parish Meeting of Electors Resolved: That and Annual Parish Meeting of Electors will be held on Tuesday 19 May 2026 at 6.30pm.
26-04/16	Update from the Grants Working Group. No update.
26-04/17	Finance reports and bank reconciliations a) Budget v Actual report; bank reconciliation; monthly receipts and payments report to 31 March 2026 b) Asset Register as at 31 March 2026 - c) Balances of Earmarked and General Reserves as at 31 March 2026 d) Financial Risk Assessment 2025/26 e) Neighbourhood Portion of CIL funds – end of year report 2025/26 Resolved to adopt the Finance Reports as at 31 March 2026.
26-04/18	Review of Council policies: a) Statement of Internal Controls (<i>updated policy</i>) b) Freedom of Information Publication Scheme (<i>update existing policy</i>) c) Investment Strategy (<i>new policy</i>) d) Reserves Policy (<i>new policy</i>) Resolved – to approve and adopted a) and b). Agreed – to defer c) and d) to the May meeting of the council.
26-04/19	Correspondence April items:

	1) Cornwall Council – Neighbourhood Priorities Statements information event, 28 April 2026. Noted.	
26-04/20	Councillors a) Training. None requested. b) Reports from Cllrs as representatives on outside bodies or from recent meetings. C.Cllr Clemens advised that the Penwith CAP is the best way to seek support from Cornwall Council Cllr Goodman reported that the Sancreed Village Hall Spring Show had been held the previous Sunday, a successful and enjoyable village event.	
26-04/21	Co-option applications. None received.	
26-04/22	Agenda items for a future meeting <i>i.</i> Any items deferred from this meeting <i>ii.</i> Policy for use and audit controls - Council Debit Card <i>To review and resolve to approve policy.</i> <i>iii.</i> Review of Council insurance cover, including review of fidelity guarantee, assets covered and valuations. Date of next meeting: 19 May 2026 at the Sancreed Village Hall, Sancreed	
	Meeting closed: 8.21 pm	Signed by Chair: